

Fact Sheet

Academic Year 2017/18

Department

Postal Address	University of Siegen International Student Affairs Adolf- Reichwein Str. 2 57068 Siegen
Campus	Students find us in the Student Service Center (SSC) on Adolf- Reichwein Campus (AR) in Siegen- Weidenau.
Web	Department www.uni-siegen.de/isa Overseas Exchanges http://www.uni-siegen.de/isa/studieren_forschen_in_siegen/uebersee-austausch/

Contact

Head of Department	Ms Christine Müller AR-SSC 118 e-mail: christine.mueller@zv.uni-siegen.de phone: +49 271 740-3907
Overseas Exchange (Inbound and Outbound)	Ms Susanne Engelmann AR- SSC 122 e-mail: susanne.engelmann@zv.uni-siegen.de phone: +49 271 740-2004

Application and Admission

Requirements	The requirements given in the inter-institutional agreement between home university and host university apply. Students should be of good standing and need to present evidence of their language proficiency in English (and German).						
Application Procedure	Exchange students are selected and nominated by our partner institutions. After the nomination deadline, the nominees receive information on online application, deadlines and requirements by e-mail.						
Deadlines	<table> <tr> <td>Winter Semester (Semester 1)</td> <td>Summer Semester (Semester 2)</td> </tr> <tr> <td>Nomination: 15 May</td> <td>Nomination: 15 October</td> </tr> <tr> <td>Application: 15 June</td> <td>Application: 15 November</td> </tr> </table>	Winter Semester (Semester 1)	Summer Semester (Semester 2)	Nomination: 15 May	Nomination: 15 October	Application: 15 June	Application: 15 November
Winter Semester (Semester 1)	Summer Semester (Semester 2)						
Nomination: 15 May	Nomination: 15 October						
Application: 15 June	Application: 15 November						
Application Documents	The online application includes <ol style="list-style-type: none"> 1. Online Registration Form 2. Résumé in tabular form (in English or German) 3. Transcript of Records (in English or German) 4. Language Certificate: English: B2 (TOEFL ITP: >543, TOEFL iBT >72, TOEIC >785, IELTS >5.5) German: B2 5. Passport copy 6. Passport- sized photos 						
Admission	After the application deadline, all complete applications are reviewed. Students who meet the requirements receive an offer of admission within 4 to 6 weeks.						
Enrollment	All admitted students need to file a request for pre-enrollment using our online student information system unisono . Instructions and deadlines will be sent by e-mail. The in-person enrollment and the payment of the semester fee are part of the Welcome Week. Students arriving before the Welcome Week may enroll earlier by appointment. Enrollment less than one week before Welcome Week is not possible.						
Dispatch of Documents	Official documents, such as letters of admission or transcripts, will be sent to the International Office at the partner institution by air mail. Students receive digital copies of the documents by e-mail.						

Further Information:

http://www.uni-siegen.de/isa/studieren_forschen_in_siegen/uebersee-austausch/
http://www.uni-siegen.de/isa/studieren_forschen_in_siegen/austauschstudierende/index.html.en?lang=en
http://www.uni-siegen.de/isa/studieren_forschen_in_siegen/praktische_tipps/index.html.en?lang=en

Important Dates

Academic Calendar

Winter Semester (Semester 1): 1 October 2017 – 31 March 2018
lecture period : 9 October 2017 – 2 February 2018
lecture-free period: 3 February 2018 – 31 March 2018
Christmas break: 23 December 2017 – 7 January 2018

Summer Semester (Semester 2): 1 April 2018 – 30 September 2018
lecture period: 9 April 2018 – 20 July 2018
lecture-free period: 21 July 2018 – 30 September 2018

The academic calendar does not include pre-defined exam weeks. Examination and test dates are determined by the respective department and/or faculty. Exams may take place during the lecture free period.

Welcome Week

The Welcome Week takes place around the semester start and includes the in-person enrollment and the payment of the semester fee. The exact dates are given in the letter of admission. The schedule is sent to all accepted students and is further published on our website.

Further Information:

http://www.uni-siegen.de/isa/studieren_forschen_in_siegen/uebersee-austausch/
<http://www.uni-siegen.de/zsb/termine.html>

Courses and Credits

Credits

In accordance with the European Credit Transfer System (ECTS) 1 credit point is worth 30 hours of work, including contact and non-contact time. A semester of full-time study equals 30 ECTS.

Grading scale

Grade	Definition	
1.0 to 1.5	sehr gut	very good
1.6 to 2.5	gut	good
2.6 to 3.5	befriedigend	satisfactory
3.6 to 4.0	ausreichend	adequate
4.1 to 5.0	nicht bestanden	failed

Courses

The majority of courses offered at the University of Siegen are taught in German. Many of them are open to incoming international exchange students, provided they meet both language and subject prerequisites. For course offerings visit our online course catalogue [LSF](#).

Language Courses

The language center *Sprachenzentrum* offers an Intensive German Course in September for all exchange students starting in winter semester 2017/18. Students need to register until June 15 using the online registration form provided on our website.

Additional German language courses are offered during the semester by the language center. Students should register early after enrollment for both placement test and course using our online course catalogue [LSF](#).

Contact:
Sprachenzentrum
Mrs Birgit Graumann
Weidenauer Straße 118
57076 Siegen

e-mail: lingu@kosi.uni-siegen.de
<http://www.uni-siegen.de/kosi/>

Further Information:

http://www.uni-siegen.de/isa/studieren_forschen_in_siegen/uebersee-austausch/
<https://lsf.zv.uni-siegen.de/qisserver/rds?state=user&type=8&topitem=locallinks&breadCrumbSource=>
<http://www.uni-siegen.de/kosi/>

Accommodation and Expenses

Semester Fee	Students enrolled at the University of Siegen are not charged tuition. However, there is a semester fee that amounts to approx. EUR 250. The fee includes a semester ticket for public transportation in Siegen and North Rhine-Westfalia.
Accommodation	<p>The student services organization <i>Studierendenwerk Siegen</i> provides rooms in student residencies on and off campus. Students should apply early as rooms are limited and student numbers are constantly rising.</p> <p>Please note that dishware, cookware and bedding are not provided.</p> <p>Contact: Studierendenwerk Siegen Ms Anne Wagener Hölderlinstr. 3 57076 Siegen</p> <p>E-Mail: anna.wagener@studierendenwerk.uni-siegen.de http://www.studierendenwerk-siegen.de/internationales/kontakt/</p>
Cost of Living	According to the German Academic Exchange Service monthly cost of living for international students in Germany amounts to EUR 800.
Further Information:	<p>http://www.uni-siegen.de/isa/studieren_forschen_in_siegen/uebersee-austausch/ http://www.studierendenwerk-siegen.de/wohnen/wohnanlagen/ https://www.daad.de/deutschland/nach-deutschland/voraussetzungen/en/9198-financing-your-studies/ https://www.study-in.de/en/plan-your-stay/money-and-costs/cost-of-living_28220.php</p>

Visa and Arrival

Visa exemption	<p>International student from Argentina, Australia, Brazil, Chile, Israel, Japan, Mexico, Republic of South Korea, Singapore, the United States of America are allowed to travel to the Federal Republic of Germany for up to 90 days without having to obtain a visa. Within this period of 90 days students who wish to study in Germany have to apply for a residence permit at the foreigners' registration office <i>Ausländerbehörde</i> responsible for their place of residence. Students are allowed to enroll in person at the University of Siegen upon presentation of a valid passport even before the application for residence permit.</p> <p>For a full list of visa requirements and exemptions visit http://www.auswaertiges-amt.de/DE/EinreiseUndAufenthalt/StaatenlisteVisumpflicht_node.html</p>
Visa requirement	Students from countries other than listed above have to submit their visa applications as well as all required documents in person at the German mission responsible for their place of residence. Please refer to the German mission closest to you for further information.
Arrival	Students should plan their arrival in accordance with the start of our Welcome Week and inform us about your travel plans at least three weeks prior to their date of arrival.
Health Care	<p>For all students wishing to enroll at the University of Siegen a health insurance is compulsory. Please note that a travel health insurance is not sufficient. Students from outside the EU or from a country that does not have a social security agreement with Germany, should check with their insurance company if their insurance is recognised. If the coverage is not recognised in Germany, students need to take out an insurance policy in Germany.</p> <p>Currently the student union/student welfare service in Siegen (<i>Studierendenwerk Siegen</i>) does not offer a service package for international students that includes health insurance.</p> <p>Further Information: http://www.uni-siegen.de/isa/studieren_forschen_in_siegen/uebersee-austausch/ http://www.auswaertiges-amt.de/EN/EinreiseUndAufenthalt/Visabestimmungen_node.html#doc480844bodyText2 http://www.auswaertiges-amt.de/DE/Laenderinformationen/DtAuslandsvertretungenA-Z-Laenderauswahlseite_node.html https://www.study-in.de/en/plan-your-studies/requirements/health-insurance_27548.php https://www.daad.de/deutschland/in-deutschland/regeln/en/8839-organising-health-insurance/</p>