

INSTITUTIONAL DETAILS

NAME	Universität Siegen
ERASMUS CODE	D Siegen 01 (PIC : 999849617)
CITY, COUNTRY	Siegen, Germany
WEBSITE	https://www.uni-siegen.de/start/index.html.en?lang=en
ABOUT THE UNIVERSITY	Founded in 1972, the University of Siegen continues a 400-year- long tradition of education. Today, the University of Siegen has about 18.137 enrolled students in 138 study programs. It maintains 325 international partnerships and is proud to have 2.410 enrolled international students from more than 100 different countries.

INTERNATIONAL STUDENT AFFAIRS (ISA)

WEBSITE	http://www.uni-siegen.de/isa/index.html.en?lang=en
HEAD OF DEPARTMENT	Ms. Katharina Sommer katharina.sommer@zv.uni-siegen.de
ERASMUS INSTITUTIONAL COORDINATOR	Ms. Madita Steffens madita.steffens@zv.uni-siegen.de
INCOMING STUDENTS ERASMUS	Ms. Nathalie Bourin-Budig nathalie.bourin-budig@zv.uni-siegen.de
OVERSEAS, INCOMING, OUTGOING	Ms. Susanne Engelmann susanne.engelmann@zv.uni-siegen.de
INTERNATIONAL DEGREE SEEKING STUDENTS	Ms. Eva-Maria Grottschreiber eva.grottschreiber@zv.uni-siegen.de
ADDRESS	For visitors: Main Campus Adolf-Reichwein-Str. / Student Service Center Adolf-Reichwein Str. 2 57076 Siegen Postal address: Universität Siegen SSC - International Student Affairs 57068 Siegen

ACADEMIC INFORMATION AND APPLICATION PROCESS

**ACADEMIC
CALENDAR**

The academic year is divided into two semesters:
 Winter Semester: October 01, 2019 until March 31, 2020
 Lecture Period: October 07, 2019 until January 31, 2020
 Summer Semester: April 01, 2020 until September 30, 2021
 Lecture Period: April 06, 2020 until July 17, 2020

The exam period takes place during the semester break (non-teaching weeks). Orientation Weeks for the incoming students usually take place about 4 weeks before the start of the semester.

**RECOMMENDED
LANGUAGE
SKILLS**

The sending institution, following the agreement with our institution, is responsible for providing support to its nominated candidates, so that they have the recommended language skills at the start of the study or teaching period:

Type of mobility	Language(s) of instruction	Recommended language of instruction level
Student Mobility for Studies	English / German	B2
Staff Mobility for Teaching	English / German	B2

*Level according to Common European Framework of Reference for Languages (CEFR), see <https://europass.cedefop.europa.eu/resources/european-language-levels-cefr>

**COURSE
CATALOGUE**

The Unisono portal will be online about 10 weeks before the winter or summer semester starts.

<https://unisono.uni-siegen.de/qisserver/pages/cs/sys/portal/hisinoneStartPage.faces?chco=y&noDBAction=y&init=y>

CREDIT SYSTEM

ECTS

**USUAL
WORKLOAD**

30 ECTS per semester

GRADING SYSTEM

ECTS Grade	ECTS Definition	German Scale
A	Excellent	1,0/ 1,3
B	Very good	1,7/ 2,0/ 2,3
C	Good	2,7/ 3,0/ 3,3
D/E	Satisfactory/ Sufficient	3,7/ 4,0
FX/ F	Fail	4,1 – 5,0

DEADLINES FOR NOMINATION	Students applying for: Summer Semester: October 15 Winter Semester: May 15
DETAILS OF NOMINATION	<p>Details of nominated students must be e-mailed directly to: nathalie.bourin-budig@zv.uni-siegen.de</p> <p>The e-mail has to include the following data:</p> <ol style="list-style-type: none"> 1. Full name of the student/s 2. Email address 3. Subject Area 4. Academic Level (Undergraduate/Bachelor, Graduate/Master, PhD). Planned period of study in Siegen
APPLICATION	<p>After the students have been nominated by their home University, the University of Siegen will contact them with further informations about the online application and the required documents for registration:</p> <p>https://siegen.moveon4.de/locallogin/58bd7a7085fb96fe5b0242a1/eng</p> <p>Students should state their exact name(s) and surname(s) (as in the passport) and make sure that their address is correct, otherwise they will not be able to receive their admission letter.</p> <p>Students duly nominated by their home Institution must complete the online application form, sign it and send it via e-mail (nathalie.bourin-budig@zv.uni-siegen.de), together with a scanned photograph, a scanned copy of the passport or ID card and of the European Health Insurance Card (EHIC is requested only if you are an EU citizen. Non-EU citizens can insure themselves after arrival in Siegen).</p> <p>All the documents mentioned above are mandatory for enrolling at the University of Siegen!</p>
CONFIRMATION OF ACCEPTANCE	An acceptance letter will be sent to the students following the correct reception of the application form and other required documents. Without complete documents no Acceptance Letter will be issued!
DEADLINES FOR REGISTRATION	Students coming for: Summer Semester: November 15 Winter Semester: June 15
ENROLMENT	After the students have received their Admission Letter, they have to fill in the online registration Form for enrolment, print it out and send it as a scan: https://unisono.uni-siegen.de/

WELCOME WEEKS	<p>The department International Student Affairs (ISA) of the University of Siegen is able to offer orientation weeks at the beginning of each term for students from our partner universities.</p> <p>Our program will help them to have a successful period of study in Siegen. The orientation weeks take place approx. 3 weeks before the beginning of the lecture period.</p> <p>In this program they will receive helpful information about all the important formalities (including opening German bank accounts, Health Insurance etc.). We also offer activities free of charge and interesting tours.</p>
LANGUAGE OF TEACHING	<p>Almost all classes at the University of Siegen are taught in German, there are only some study programmes/ classes taught in English. For incoming students the CEFR level B2 of German or B2 level of English are recommended.</p>
LANGUAGE WORKSHOPS	<p>Due to the high demand as well as success the Language Center and the International Office offer a program of intensive German language workshops in combination with a cultural orientation program.</p> <p>The workshops are free of charge for all participants who are, or will be enrolled at the University of Siegen. You will find the registration form on the following website (The dates will be announced later): http://www.uni-siegen.de/sprachenzentrum/sprachen_lernen/index.html.en?lang=en</p> <p>Please, send the form to: jessica.berger@spz.uni-siegen.de</p> <p>Only bookings for the complete language workshops will be accepted. In addition the University of Siegen offers free language courses to all exchange students during the semester. Please, find further information on the language center website: http://www.uni-siegen.de/sprachenzentrum/home/index.html.en?lang=en</p>
LEARNING AGREEMENT	<p>Exceptional changes to the Learning Agreement should be made within one month after the start date of the studies (during the mobility).</p>
TRANSCRIPTS OF RECORDS	<p>A Transcript of Records will be issued no later than 6 weeks after the assessment period has ended at our institution.</p>

OTHER USEFUL INFORMATION

VISA	<p>EU citizens do not need to apply for a visa. Non EU citizens have to apply for a student visa before their arrival. This has to be done at the German representation in the students' home country. Directive 2016/801/EU For non-EU students who are already registered at an institution of higher education in another EU member state and wish to study for one semester or an academic year in Germany, rules on mobility have been eased. Directive 2016/801/EU For further information, please visit the Federal Office for Migration and Refugees (Bundesamts für Migration und Flüchtlinge - BAMF): http://www.bamf.de/EN/Migration/Studieren/studieren-node.html</p> <p>Attention: It is not possible to study in Germany with a tourist visa! It cannot be converted into a student visa after the entry! To receive a student visa, the student must present sufficient University access authorisation or an admission letter of our University and a proof of sufficient funding. Therefore, it is necessary to apply very early, because it can take several months until the visa is granted.</p>
CIVIL LIABILITY & ACCOMMODATION INSURANCE	<p>We strongly recommend students to have a civil liability, household and accident insurance during their stay here in Germany. (Possibly you are already insured together with your parents)</p>
HEALTH INSURANCE	<p>No sufficient insurance inevitably means no registration at any German University!</p> <p>Students from a member state of the EU, the EEA or Switzerland are entitled to coverage under the social security system of their country; they can apply for the European Health Insurance Card (EHIC). While the EHIC gives EU citizens access to medically necessary, state-provided healthcare during a temporary stay in Germany, it is NOT an alternative to travel insurance. It neither covers accidents nor any private healthcare or costs such as a return flight home, etc. Students coming from outside the EU need to be careful when taking out health care insurance in their home country! As Germany has a special mandatory long-term care insurance which cannot be covered by a Non-German Health Insurance. We therefore recommend to sign a travel insurance in order to receive the student visa (limited time, for the first weeks only) and then to opt for a public insurance in Germany, that provides unlimited coverage and meets all the requirements. There are several options and our office will offer assistance in the process.</p>

HOUSING	Please note that the University of Siegen does not provide dormitories or student apartments. The centralized property manager of the residence halls in Siegen is the Student Services Organization Siegen (Studierendenwerk Siegen). Please contact them (as soon as possible): https://www.studierendenwerk-siegen.de/?id=37&L=2
COST OF LIVING	http://www.internationale-studierende.de/en/prepare_your_studies/financing/costs_of_living/
STUDENTS WITH DISABILITIES	Using the online application (see Application), students can inform our department about any disabilities. If you have individual questions or concerns, please contact Ms. Bourin-Budig (contact information, see above).
INTEGRATION ACTIVITIES	For leisure activities, language tandem programmes, visits to cultural events and a lot more, subscribe to our newsletter: https://listserv.uni-siegen.de/mailman/listinfo