



## **Note to Staff at the Participating Universities**

### **Young Leaders Program: Environment and Sustainable Development**

*22 January – 10 February 2018*

*Sydney, Australia*

#### **Program objective**

The Environment and Sustainable Development Program is a customised non-award academic program with a focus on some of the most critical issues in environment and sustainable development in Australia and the world.

It is delivered as a combination of lectures, seminars, group work and educational trips with a wide-ranging perspective. Students will also be able to enhance their intercultural awareness and develop leadership skills throughout the program.

#### **Program duration**

22 January to 10 February 2018

- 22 January arrive in Sydney
- 23 January program starts
- 09 February program ends
- 10 February depart from Sydney

#### **Participants**

University students from any academic area, at any level of study with a strong interest in environment and sustainability are welcome to apply.

The program will be taught entirely in English, therefore an adequate English language ability including listening and speaking is essential. At the end of the program, students will be asked to give a group presentation in English.

Participants will have the opportunity to study alongside students from leading Chinese universities as well as having the opportunity to meet and interact with the University of Sydney Student Ambassadors.

In order to proceed, a **minimum of 4 participants** from each university is required.

## Program fee for students

The program fee of **\$4,220 in Australian dollars** per student covers:

- tuition fees
- field trips
- 19 nights shared accommodation (room only) from 22 January to 10 February 2018
- welcome and farewell lunches
- Opal card for public transport in Sydney
- airport group pick-up on 22 January and transfer on 10 February 2018\*

*\* Student who is not able to meet the group pick-up and/or transfer time will need to make their own travel arrangement. Travel instructions between airport and accommodation will be provided prior to departure.*

- Certificate of Attendance and Program Assessment Report (transcript) upon successful completion

Students are responsible for any other costs not included in the program fee. We highly recommend that all students arrange international travel insurance prior to departure.

## Free place for accompanying staff

The University of Sydney will offer **one free place** for accompanying staff from any university which has ten or more students attending the program. We will cover:

- tuition fees
- field trips
- single room accommodation (room only) from 22 January to 10 February 2018
- welcome and farewell lunches
- Opal card for public transport in Sydney
- airport group pick-up on 22 January and transfer on 10 February 2018

Accompanying staff are expected to cover any other expenses not stated in the above, including but not limited to international travel, insurance, meals and personal expenses.

## Application process

Applications should be made to each participant's home university within the following timeframe.

16 October 2017	Applications close
20 October	Participant information sent to the University of Sydney, including student name, gender, date of birth, school/department, year of study, mobile phone number, email address and emergency contact details Please fill in the above information in the attached <b>Student Information Form</b> .
30 October	Program agreement signed
7 November	Group visa application support letter and invoice sent to participating university
30 November	Full payment received by The University of Sydney

## Visa

Students should apply for an Australian Visitor Visa (subclass 600). For details, please visit the Australian Government [Department of Immigration and Border Protection](#) website or consult your nearest [Australian Visa Application Centre \(AVAC\)](#) in China.

## Payment

Payment must be made to the University of Sydney in Australian Dollars by **30 November 2017**. Payment details including bank information can be found on the invoice.

## Refund

In the event of **individual** cancellation, the participating university must notify the University of Sydney in writing.

### **Refunds – reasons other than visa refusal**

**\$1,688** per participant, being 40% of the total fee of **\$4,220**, is **non-refundable**.

- For any individual cancellation before 30 November 2017 (inclusive) no cancellation fee will apply.
- For any individual cancellation between 1 December 2017 and 7 January 2018 (inclusive), there will be a cancellation charge of **\$200** per participant in addition to the **\$1,688** per participant (non-refundable deposit of the total program fee)
- For any individual cancellation on or after 8 January 2018, there will be no refund.

### **Refunds - visa refusal**

For any individual cancellation due to visa refusal, a refund will be made after a deduction of an administrative fee at **\$200** per participant. In addition, any fees for program activities, accommodation or logistics which have been pre-paid will also be deducted.

A copy of the visa refusal letter issued by the Australian Embassy and/or Consulate General must be sent with the written notification in order to process refund.

Any refund will be made to the same person or body from whom the payment was received. Associated bank transfer costs may also apply.

## Contact us

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