

Exchange Program – Fact Sheet for Partner Universities

(Academic Year 2016/2017 and 2017/2018)



For more detailed information please visit our website www.studyabroad.uni-bonn.de

Institutional Contact	
<p>Address: International Office Poppelsdorfer Allee 102 53115 Bonn – Germany Fax: + 49 - 228 - 73 5891</p> <p>Office hours: 9.00 a.m. - 5.00 p.m.</p> <p>www.studyabroad.uni-bonn.de</p> <p>www.international.uni-bonn.de</p>	<p>Contacts: Christina Timpernagel Interim Director Resident Director Junior Year, Exchange and Short-term programs Phone: +49 – 228 · 73 3056 Email: timpernagel@uni-bonn.de</p> <p>Tina Odenthal Head of Unit – Partnerships and Marketing – Contracts+Scholarships Phone: +49 – 228 · 73 6190 Email: tina.odenthal@uni-bonn.de</p> <p>Baerbel Heurich Program Assistant – Administration Phone: +49 – 228 · 73 7831 Email: programadmin@uni-bonn.de</p> <p>Martina Stephan Program Assistant – Transcripts Phone: + 49 – 228 · 73 7627 Email: martina.stephan@uni-bonn.de</p> <p>Franziska Becker Program Assistant – Student Questions Phone: + 49 – 228 · 73 60612 Email: studyabroad@uni-bonn.de</p> <p><i>Outbound Bonn Students:</i> Susanne Maraizu Head of Unit “Study Abroad (Outbound), Erasmus Program” Phone: +49 – 228 – 73 5949 Email: marazu@uni-bonn.de</p> <p>Mirjana Josic Advisor for Exchange Program (Outbound) Phone: +49 – 228 – 73 5951 Email: outgoingexchange@uni-bonn.de</p>
Application Deadlines and Online Procedure	
<p>Deadlines for submitting hardcopy application and dorm reservation</p> <p>After the student fills out the application form online, the international office of the home institution needs to send us a printed copy of the online application along with the supporting material by the application deadline. This serves also as official nomination.</p> <p>Cancellation deadline</p>	<p>Winter Term: May 31 Summer Term: November 30</p> <p>www.Studyabroad.uni-bonn.de. Please follow the link to “Program Application”</p> <p>Winter Term: June 30, Summer Term: December 31 Please see Cancellation Policy for the Orientation Course</p>
Sessional Dates	
<p>Academic Calendar</p>	<p>www.studyabroad.uni-bonn.de. Follow the link to “Academic Calendar”</p> <p>Please note that the academic calendar for Fall 2017 is still tentative as the final decision by our Ministry of Education is still pending and expected by March 2017.</p>

Arrival Information for Exchange Students Participating in Orientation

<p>Arrival date</p> <p>Summer Term 2017 Winter Term 2017/2018 Summer Term 2018</p> <p>Orientation course (an optional 4-week intensive German language and culture course including various excursions and social activities; strongly recommended)</p> <p>Will the students be met at the airport?</p>	<p>Orientation begins alternatively in March or September)</p> <p>March 6, 2017 September 4, 2017 March 5, 2018 (tentative) } This is the <u>compulsory</u> arrival date for all students who wish to participate in the orientation course.</p> <p>Cost for March 2017: 625 Euro/ Starting Sept. 2017: 665 Euro (in cash on arrival day)</p> <ul style="list-style-type: none"> • Cancellation between July 1/ January 1 and July 15/January 15 is subject to a cancellation fee of 50 Euro; • Cancellation between July 16/January 16 and July 31/January 31 is subject to a cancellation fee of 50 %; • Cancellation between August 1/February 1 and August 15/February 15 is subject to a cancellation fee of 80 % plus possibly rent for the 1st month; • Cancellation after August 15/February 15 – full costs plus rent <p>No, students will be welcomed at the international office.</p>
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Arrival Information for Exchange Students NOT participating in orientation in September/March

<p>Arrival date</p>	<p>Generally, on the first working day in April or October unless otherwise communicated. In Fall 2017, earlier arrival dates may apply, depending on the decision by our Ministry about the academic calendar (expected by March 2017).</p> <p>A week of course information and counseling including course registration is held in the week prior to the beginning of classes (see Academic Calendar). Moving into student dorms is usually only possible on/after the first weekday (Monday-Friday) of the month.</p>
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Departure Information for Exchange Students

<p>Recommended departure date</p>	<p>Please be aware that exams may be held after classes end. Students are encouraged to discuss exam dates with their instructors at the beginning of the semester. Please see the academic calendar for end of term dates.</p> <p>Students may leave straight after the end of term and exams. Since the dorms are rented on a monthly basis, they will have to vacate their dorms by February 28/29 for winter term and July 31 for Summer Term. In Fall 2017, earlier departure dates may apply, depending on the decision by our Ministry (expected by March 2017). Check-out is only possible Mon- Fri.</p>
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Visa

<p>What is the procedure for obtaining a visa?</p>	<p>USA, Australia, Canada, Japan, Korea, New Zealand: Students from these countries do not have to apply for a visa prior to their departure from their home country, but must apply for their electronic residence permit (visa) within 3 months after arrival in Germany.</p> <p>The following documents will be required: an application form (to be filled out by the student), a confirmation letter of enrollment and insurance (supplied by our office), biometrical photos and the application fee of approx. 100-130 Euro (to be paid by the student).</p> <p>Our office will assist the students with this procedure once they are in Bonn.</p>
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Other countries:

We send out a letter of acceptance to the partner universities prior to the students' departure which is required by the students to apply for their visa in their own country. They need to apply for an electronic residence permit in Bonn within three months after arrival. (Please see above.)

Program Eligibility

Students eligible for this program	Undergraduate/Graduate/PhD with a good academic standing.
Maximum number of students acceptable	In accordance with the Agreement between the University of Bonn and the respective Partner University

Language Requirements

Language ability requirement	<p>Regardless of the language of instruction at Bonn, students need to have reached at least the A1 level in German.</p> <p>Therefore, they need to show proof of having completed German language courses equivalent to at least 80 units of 45 minutes each (=60h in total) or submit the Goethe-Certificate A1: Start Deutsch A1.</p>
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Course Information

Curriculum structure	B.A./B.Sc./M.A./M.Sc./PhD
Subject Instruction	Depending on their language and academic background, students may choose lectures, seminars, and tutorials from the regular university course catalogue (see www.basis.uni-bonn.de). Specific academic requirements may apply to certain university classes.
Primary language of instruction	German
Courses taught in English	<p>Courses taught in English are also available and vary from semester to semester (see www.basis.uni-bonn.de > British flag > "Course overview" > "Search for lectures", choose "englisch" from the drop-down list "Language of instruction".)</p> <p>Please note that a certain TOEFL score or equivalent for non-native English speakers might be required for classes taught in English.</p>
German Language Training	Students will be advised to take language classes during the semester in accordance with their language skills.
Cost of German Language Training	Currently waived for exchange students during semester
Details of German Language Training	Course descriptions and further information will be available after arrival or at www.studyabroad.uni-bonn.de , go to "Course Information".
Faculties available	All faculties (Medical School on special request).
Graduate Courses	<p>Exchange students can apply for courses in Graduate Schools. The decision on admission is made on a case by case basis in communication with the respective departments and will depend on the student's academic standing. There are a number of international graduate programs (also taught in English) at Bonn.</p> <p>Please note that students should <u>not</u> apply to the graduate school directly – they need to apply through our office using the online application system available on our website (see application procedure).</p>

Subject description and course catalogue	For an overview go to: http://www.studyabroad.uni-bonn.de (> "Course Information", > "Courses offered by the University") and see www.basis.uni-bonn.de
Course registration	Students who do not take part in orientation are advised to contact the professors of the classes they wish to attend via email prior to their departure.
Maximum und minimum full-time course load	Students are recommended to take between 12 and 18 contact hours/semester; approx. 30 ECTS/semester.
Transcripts	Students will be asked to fill out a course registration form after signing up for courses. Transcripts will be prepared according to the courses on this form and sent directly to the home university after the end of the semester. Students can also apply for an unofficial student copy.

Accommodation

University Dorms

Is university housing available?	Yes, single rooms (some ensuite with own shower room and kitchenette). Meals are not included. Students can visit the student cafeteria (costs approx. 2 – 3 Euro per meal) Cancellation after July 31/January 31 is subject to a cancellation fee of one month's rent. The lease must be signed at the Studierendenwerk Bonn after arrival. The first month's rent and a room deposit of two months' rent must be paid when signing the lease either in cash or by credit card.
First available date?	See arrival dates for orientation, otherwise Oct 1/ April 1. Moving into the dorm is only possible on weekdays.
Must leave by date?	Winter semester: February 28, summer semester: July 31 Check out is only possible Monday through Friday!
Bed-linen provided?	In most dorms, bedding is included and a service fee may only apply to bed-linen. In very few new dorms, bedding (mattress, pillow, blanket and linen) is not included in the monthly rent and can be ordered for purchase prior to arrival. In all dorms. a Dorm Welcome Package with the most common necessities (e.g. basic kitchenware) can also soon be purchased.
Is university housing available during the vacation period?	Yes
Private housing	
Is private housing available?	Yes
Is a private housing list available?	Students may find private accommodation through online resources or local newspapers. Private housing is not recommended since it is generally too expensive and hard to find.

Financial Matters

Monthly cost of living during semester	Housing: on-campus	200 – 350
	Food	165
	Laundry, clothing, sanitary products	80
	Health insurance	90
	Books, etc.	40
	Telephone, hobbies, sports, etc.	90
	Approx. costs per month in Euro	600-750
	(Housing off-campus 350 – 550 Euro)	

University Social Fee	Social Fee incl. public transport, approx. 300 Euro/ semester
Orientation course fee (course is optional)	665 Euro to be paid in cash
University Housing	The first month's rent and a room deposit of two months' rent are to be paid upon arrival.
Visa Application Fee	Approximately 100-130 Euro
University tuition fees for language courses	Currently waived for exchange students
Are visiting international students allowed to work?	On-campus/off-campus: yes, up to 120 days per year
Is a special visa required for work?	On-campus/off-campus: no (work permit may be required)
Scholarships	Students can apply for scholarships with the German Academic Exchange Service (DAAD) www.daad.org ,

Health Insurance

Is the purchasing of medical insurance suggested or compulsory?	Students must have proof of sufficient insurance coverage upon arrival in Bonn. We recommend purchasing a German public health insurance policy. It covers the prevention, early-detection and treatment of illnesses for out-patients and also includes dental and hospital treatment. It does not cover repatriation costs and in some cases students may have to contribute to the costs of treatment e.g. prescriptions. This insurance policy is only available to students up to the age of 29 years. Students over the age of 29 are requested to purchase their own private insurance.
Cost per month	Approx. 90-95 Euro per month.

Institutional Information

General introduction to our University and the city of Bonn

The Rheinische Friedrich-Wilhelms-Universität Bonn (University of Bonn) was founded in 1818. With a student body of about 37.000, the University is one of Germany's largest academic institutions and with about 4.800 foreign students from all over the world also one of the most internationally oriented. A wide range of course offerings, an outstanding reputation in teaching and research and a unique location make the University an especially attractive place to study.

Bonn, the former Federal Capital of Germany, is located on the Rhine and a centre for the Rhineland's way of life, art and culture. The city celebrated in 1989 the 2000th Anniversary of its founding as a Roman settlement. Bonn is Germany's UN city with its 19 UN Agencies and has approx. 150 international organisations. Furthermore, the city is also the birthplace of Beethoven, has a beautiful historic town center with a daily open market, numerous museums and many other buildings and events of significance and cultural interest.

Programs offered at the University of Bonn

Programs at the University of Bonn are offered by the faculties of Protestant Theology, Catholic Theology, Law and Economics, Medicine, Arts and Humanities, Mathematics and Natural Sciences, Agriculture and Education. The Faculty of Arts and Humanities offers programs in Anthropology, Archaeology, English, French, German, Dutch, History, Greek, Latin, Linguistics, Philosophy, Spanish, Sociology, Psychology and others. The Sciences include Biology, Chemistry, Physics, Geography, Computer Science, Meteorology and Mineralogy. For a list of all courses and degrees offered by the University of Bonn, please see the following website: www.uni-bonn.de/studying/courses-and-degrees

Unique Features

About seventy years of tradition and experience go into the University of Bonn's immersion study abroad program. Students may expect to be supported by the full range of student services including academic guidance, intercultural experience, counseling, and registration assistance. The university language proficiency requirement for foreign students is waived for program students and they can profit from the program's flexible character by choosing from language and topical classes for international students as well as the full course catalogue of the University.

During the semester the International Office offers an extensive cultural program as well as various other programs to ensure cultural immersion.