

Dear Partners,

Thank you for your continued support and cooperation in the frame of the exchange programme.

With this message we would like to inform you on our application procedure for students who wish to spend an academic period at the Universitat Autònoma de Barcelona during the academic year 2015/16.

APPLICATION FORM:

The UAB has an on-line application form which will be available on the web site <http://sia.uab.es> within the following periods:

- From March 1st to May 15th 2015, for students wishing to start their exchange stay on September 2015.

Students coming for the studies of Medicine must apply within this period only and send their learning agreements before the 30th June to: intercanvis.medicina@uab.cat for its approval.

Your nominations are to be communicated by 1st May 2015

- From October 1st to November 15th 2015, for students wishing to start their exchange stay on February 2016.

Your nominations are to be communicated by 1st November 2015

VERY IMPORTANT: The application form will be only available in the periods detailed above. After these periods students won't be able to apply. We would therefore be very grateful if you could please inform your students about these deadlines, since once the application period is closed, admission at the UAB will not be possible.

NOMINATIONS:

Before students submit their on-line application forms, it is required that you send us a list with the names of the students selected to come to the UAB within the exchange programme before the dates above detailed to the following e-mail address: internacional.propi@uab.cat.

This list must contain the following information:

- name and Erasmus code of the sending institution
- student's full name
- student's e-mail address

- field of studies
- period of stay (1st term, 2nd term, full academic year)

The on-line application forms filled in by students will be contrasted with the information sent by their home universities. Please note that any application form sent without prior communication of the student's home university will not be considered.

Once we have screened all the application forms received and after having verified them with the information sent by our partner universities, students will receive an e-mail confirming their admission as exchange students and giving them useful information about their future stay at the UAB.

This first e-mail is a provisional admission letter. Admission will not be definitive until students receive the approval to their Learning Agreements. This approval will be made by the Faculty or School coordinator.

Please send your nominations to the following e-mail address: internacional.propi@uab.cat

The application procedure described above is also valid for all the UAB affiliated schools except for Escola Massana and Escola EINA. Escola Massana and Escola EINA have only one deadline for applying as an exchange student which is the 31st May, and students wishing to spend an academic stay at these Design schools must submit a portfolio and a paper application form provided by the Schools.

FREE –MOVERS:

As announced two years ago, the UAB does not accept free-mover students. For that reason, any student wishing to spend one or two semesters at the UAB and who cannot come under the exchange scheme, must apply for admission as a visiting student (fee-paying). Visiting students have two different ways to apply: directly to the Dean of the Faculty where they wish to be enrolled so as that they can study their application or to the Study Abroad programme (<http://www.uab.es/servlet/Satellite/INTERNATIONAL-MOBILITY-AND-EXCHANGE/Pre-established-Study-Abroad-programmes-1096479876015.html>) to the following e-mail address (study.abroad@uab.cat).

ADMISSION POLICY:

We also remind you that the admission policy of the UAB establishes that the exchange students will be admitted at the faculty where the agreement has been signed with. At this faculty the exchange student must be enrolled of at least the 50% of the subjects they wish to follow at the UAB. The rest of the subjects may be chosen among the different centres of the UAB, provided that groups are still open.

LANGUAGES OF INSTRUCTION:

Concerning the language of instruction, lectures at the UAB are taught either in Catalan or in Spanish. The usage of either language depends only on the lecturer who gives the course.

The Faculty of Economics and Business, though, also offers lessons in English. There is a degree fully taught in English and some lessons taught in English in the rest of degrees of that Faculty, however the courses which correspond to the degree fully taught in English have limited seats for exchange students.

The information concerning these courses in English is not still available, but it will be on the web page of the Faculty soon:

<http://www.uab.cat/economia-empresa/>

or contacting from May onwards to the exchange office:

intercanvis.economia.empresa@uab.cat

On the other hand, of course, there are lectures taught in English for the degrees of English and Germanic Philology and of Translation and Interpreting. It is well understood that these subjects are preferably offered to the exchange students of these degrees.

LANGUAGE REQUIREMENTS:

Depending on the Faculty in which you have been admitted, you may be required to prove to have a minimum level of language in which lessons are taught. At the end of the application period, you will have to be in a position to show that level with a language certificate. The faculties that ask for this certificate will contact you by e-mail, in order to give you more details about the language level required and the deadline to send this certificate.

This Faculties is:

- Economics and Business

SPANISH AND CATALAN LANGUAGE COURSES:

Information on Catalan and Spanish courses for exchange students is available on the Language Service web page: <http://www.uab.cat/uab-languages/>

The exchange students of the UAB have the right to register to a free initial training in Catalan language and then to continue learning this language with an offer subsidized by the UAB. You can also attend subsidized lessons of Spanish.

Information concerning exchange stays at the UAB is available at the English version of the UAB website: <http://www.uab.cat> link Mobility and exchange.

I look forward to continuing our fruitful cooperation.

With best regards,

Marta Vilalta

Head of the International Relations Office

Universitat Autònoma de Barcelona (E BARCELO02)

Bellaterra (Cerdanyola del Vallès), the 10th December 2014