

Information Sheet

University-wide Student Exchange Program (USTEP)

Academic Year 2020-21

General Information	
<u>Brief Introduction of the University</u>	<p>The University of Tokyo, also known and hereinafter referred to as "UTokyo", was established in 1877 as the first national university in Japan. As a leading research university, UTokyo offers courses in essentially all academic disciplines at both undergraduate and graduate levels and conducts research across the full spectrum of academic activity. The university aims to provide its students with a rich and varied academic environment that ensures opportunities for both intellectual development and the acquisition of professional knowledge and skills.</p>
<u>University-wide Student Exchange Program</u>	<p>UTokyo accepts exchange students from partner universities with which the University has entered into a Memorandum of Understanding concerning student exchange. Exchange students can choose between Type G and Type U programs.</p> <p>Type G program is designed for graduate students. Type G participants will belong to one of the Graduate Schools to which they are admitted and will be able to take various courses or conduct research under the guidance of a faculty advisor.</p> <p>Type U program is designed for undergraduate students to take various courses given in English and/or Japanese in the various Faculties/College in accordance with their English and/or Japanese language proficiency.</p>
<u>Type G Qualifications</u>	<p>Students satisfying all of the following requirements are eligible to apply :</p> <ol style="list-style-type: none"> 1. Students enrolled for the entire period of the program at a Partner University that has concluded a university-wide memorandum of student exchange with UTokyo. 2. Students who will return to their home university after completing their study or research at UTokyo. 3. Students demonstrating excellent academic performance. 4. Students having a clear intention to study or research at UTokyo. 5. Students having the required language proficiency and meeting other conditions that may be set by individual Graduate Schools. (For more details, see <u>Prerequisites for USTEP Type G Applicants</u> and check the other conditions.)
<u>Type U Qualifications</u>	<p>Students satisfying all of the following requirements are eligible to apply :</p> <ol style="list-style-type: none"> 1. Undergraduate students who will be enrolled full-time at a Partner University during their entire period of study at UTokyo. 2. Undergraduate students who will return to their home university after completing their study at UTokyo. 3. Undergraduate students who demonstrate excellent academic performance. 4. Undergraduate students who have a clear intention to study at UTokyo. 5. Undergraduate students who have official proof of their required language proficiency and meet other conditions at the time of submission of application. <p>Note: In principle, first and second year undergraduate students are not accepted for USTEP. For universities with three-year undergraduate programs, students must be at least in the second semester of their second year when arriving at UTokyo.</p>

Contact persons	<p>Outbound Junko Fujimoto (Ms)</p> <p>Inbound Risako Kondo (Ms)</p> <p>International Exchange Group, Education and Student Support Department, The University of Tokyo</p> <p>Address: 7-3-1 Hongo, Bunkyo-ku, Tokyo 113-8654 JAPAN Email: intex-ut.adm@gs.mail.u-tokyo.ac.jp</p>
-----------------	--

Type G

Type G Academic Information										
Exchange Students' Status	<p>Type G applicants need to select their exchange student status at the Graduate Schools that they apply for: Special Auditors or Special Research Students.</p> <table border="1"> <thead> <tr> <th>Status</th> <th>Definition</th> <th>Credits awarded</th> </tr> </thead> <tbody> <tr> <td>Special Auditor</td> <td>Students registered for courses</td> <td>Yes</td> </tr> <tr> <td>Special Research Student</td> <td>Students receiving research guidance</td> <td>No</td> </tr> </tbody> </table> <p>For detailed requirements and conditions for each status in each Graduate School, please refer to Prerequisites for USTEP Type G Applicants.</p> <p>Most Graduate Schools accept Special Auditors, and they are expected to enroll in courses offered by the Graduate School to which they belong. In case students wish to register for courses offered by other Graduate School(s), they may be permitted to do so with the approval from both the host Graduate School and the Graduate School offering the course.</p> <p>Credit transfer must be determined by the students' home university.</p> <p>Special Research Students conduct research under the guidance of a faculty advisor and do not receive credits.</p>	Status	Definition	Credits awarded	Special Auditor	Students registered for courses	Yes	Special Research Student	Students receiving research guidance	No
Status	Definition	Credits awarded								
Special Auditor	Students registered for courses	Yes								
Special Research Student	Students receiving research guidance	No								
Period of Study / Research	<p>1. April to August [S1S2] 2. April to March [S1S2 A1A2 (W)] 3. September to March [A1A2 (W)] 4. September to August [A1A2 (W) S1S2]</p> <p>Note: W term is optional except at the Graduate School of Agricultural and Life Sciences and Graduate School of Medicine.</p> <p>AY2019 Academic Calendar *The Academic Calendar for AY 2020 will be available in January 2020.</p>									

<p>Graduate Schools Accepting Exchange Students</p>	<ul style="list-style-type: none"> • Graduate School of Humanities and Sociology • Graduate School of Education • Graduate Schools for Law and Politics • Graduate School of Economics • Graduate School of Arts and Sciences • Graduate School of Science • Graduate School of Engineering • Graduate School of Agricultural and Life Sciences • Graduate School of Medicine • Graduate School of Pharmaceutical Sciences • Graduate School of Mathematical Sciences • Graduate School of Frontier Sciences • Graduate School of Information Science and Technology • Graduate School of Interdisciplinary Information Studies • Graduate School of Public Policy <p>For details on each Graduate School, please refer to their websites.</p>
<p>Course Catalogues</p>	<p>Courses available at each Graduate School can be searched for in the Course Catalogue.</p> <p>Note1: Courses available change annually and the courses currently on the webpage may not be offered in the subsequent year.</p> <p>Note2: Japanese immigration law stipulates that international students with a “student” visa spend a minimum of ten hours in class per week.</p> <p>Notes for the Special Auditors who wish to register for courses: Special auditors are expected to be enrolled at courses offered by the Graduate School to which they originally belong. However, if it is necessary for students to register for courses offered by other Graduate Schools, they may be permitted to do so provided that the Graduate School offering the course and the host Graduate School approve. Other details shall be as prescribed by the Graduate School concerned.</p>
<p>Global Japan Studies (GJS)</p>	<p>The Global Japan Studies program is designed to instill the knowledge necessary to understand the politics, economics, culture and society of Japan by offering lectures given by prominent faculty members from a variety of specialized fields. The program offers the students an insight into Japanese Studies that ranges from the fundamentals to specialized knowledge of Japan Studies. This course is provided in English, thus giving an opportunity to students whose level of proficiency in Japanese would normally prevent them from taking lectures given in Japanese and allow them to learn topics relating to Japanese society. The program is designed to be completed by students in one year. Students who complete the program will be issued a Certificate of Completion.</p> <p>Further information about the course is available at the website.</p>
<p>Faculty Search</p>	<p>Exchange students who will conduct research under the supervision of a research adviser may use the faculty search system.</p> <p>Locating an adviser in the search results does not guarantee that the adviser will be able to supervise the students' research.</p>

Japanese Language Education	<p>The Center for Japanese Language Education offers Japanese language classes (General Course). Type G students are eligible to register for these classes. Please note that credits are not awarded for this. Further information about the course is available at the website.</p> <p>In addition, some Graduate Schools may provide their own Japanese language classes.</p>
---	--

Type G Application Procedures and Deadlines	
Outline	<p>Exchange students need to be nominated by their home universities to UTokyo. They must contact the office responsible for university-wide student exchange at their home universities and check the application procedures and deadline for the exchange program. All applicants nominated by their home universities will then receive the link to access the online application system from UTokyo.</p> <p>Please note that UTokyo may reject a student's application and revoke their qualifications for admission if it becomes apparent that false declaration was made in the application or application is incomplete.</p> <p>Application Instructions</p>
Prerequisites for USTEP Type G Applicants	<p>Application requirements vary by Graduate School.</p> <p>Prerequisites for USTEP Type G Applicants</p> <p>Note: A supervisor's approval is required before applying to some Graduate Schools.</p> <p>How to get a supervisor's approval</p>
Application Documents	<p><u>Submitted through online system</u></p> <ol style="list-style-type: none"> 1. Application Form 2. Valid Passport Data 3. Proof(s) of Language Proficiency (Refer to Prerequisites for USTEP Type G Applicants) 4. ID Photo Data: <ul style="list-style-type: none"> - File size: Less than 2MB <p><u>Submitted by exchange coordinators</u></p> <ol style="list-style-type: none"> 5. One Letter of Reference by a full-time teaching faculty of the major/specialty of the student. 6. Official Academic Transcript from each college, university or any other institutions of higher learning the applicant has attended in PDF format. The originals must be submitted after official admission announcement. * <p><u>Others</u></p> <ol style="list-style-type: none"> 7. Each Graduate School may require further documents in addition to the above application documents. (e.g. screenshot of e-mail correspondence between the exchange student and a faculty member who may serve as an academic advisor) See Prerequisites for USTEP Type G Applicants. <p>Note: All documents must be in English or Japanese. * Do not forget to submit the transcript of your undergraduate degree program.</p>
Deadline for Nomination & Application and its Procedure	<ul style="list-style-type: none"> • September Admission Nomination deadline: February 14 Application deadline: February 29 • April Admission Nomination deadline: September 16

	<p>Application deadline: September 30</p> <p>Note 1: The application deadlines above are for the nominated students, to be submitted online. Partner universities set their own deadlines for their students. Note 2: Exchange students need to be nominated by the students' home universities. Students need to complete the required procedures at their home universities and then apply through the office responsible for student exchange.</p>																		
Result of Application	The result of application will be available by early December (for April Admission) or early May (for September Admission). Students will receive their result through exchange coordinator. Those who are successfully accepted will receive a welcome package directly from UTokyo.																		
Schedule	<table border="1"> <thead> <tr> <th></th> <th>September Admission</th> <th>April Admission</th> </tr> </thead> <tbody> <tr> <td>Application period</td> <td>From January 1 to February 29</td> <td>From August 1 to September 30</td> </tr> <tr> <td>Application deadline</td> <td>February 29</td> <td>September 30</td> </tr> <tr> <td>Result announcement</td> <td>By early May</td> <td>By early December</td> </tr> <tr> <td>Courses start*</td> <td>Late September</td> <td>Early April</td> </tr> <tr> <td>Courses end*</td> <td colspan="2">Late January to early February (A1A2) or Late July (S1S2)</td> </tr> </tbody> </table> <p>*The actual period of study / research (including examination period) varies depending on the Faculty, College or Graduate School. Please refer to the Academic Calendar. (The Academic Calendar for AY 2020 will be available around January 2020.)</p>		September Admission	April Admission	Application period	From January 1 to February 29	From August 1 to September 30	Application deadline	February 29	September 30	Result announcement	By early May	By early December	Courses start*	Late September	Early April	Courses end*	Late January to early February (A1A2) or Late July (S1S2)	
	September Admission	April Admission																	
Application period	From January 1 to February 29	From August 1 to September 30																	
Application deadline	February 29	September 30																	
Result announcement	By early May	By early December																	
Courses start*	Late September	Early April																	
Courses end*	Late January to early February (A1A2) or Late July (S1S2)																		

Type G Others	
Tuition and Fees	Pursuant to the memorandum of student exchange, exchange students are exempt from paying examination fees, admission fees and tuition fees.
University Housing	<p>Exchange students may apply for university housing arranged by UTokyo. However, due to the limited number of facilities available, we cannot guarantee that all students who apply for university-managed housing will be allocated a place. The International Exchange Group at UTokyo will contact the students with further details about applying for housing once their applications to study or research at UTokyo have been approved.</p> <p>Exchange students can also apply for privately managed residence of Kyoristu Maintenance Co., Ltd. Kyoristu Maintenance Co., Ltd</p> <p>Further information about residence is available at the Housing Office.</p>
Entry to Japan (eligibility to reside in Japan)	<p>Exchange students must have a valid passport during their stay in Japan. In principle, students must possess "College Student" visa during their stay. After their applications to study or research at UTokyo have been approved, the International Exchange Group at UTokyo will provide information about the process for obtaining a Certificate of Eligibility. Students will then need to take the Certificate of Eligibility and other required documents to the nearest Japanese Embassy or Consulate to obtain a College Student visa.</p> <p>In order to obtain a Certificate of Eligibility, you must be able to provide that you will have minimum of 120,000 JPY per month during your stay. For example, if you are staying for seven months, you must submit official proof that you will have 840,000 JPY.</p>

Scholarship	<p>A Japan Student Services Organization (JASSO) Scholarship for all students who meet the requirements as well as scholarships from private foundations may be available. For further information, please refer to each link:</p> <p>A Japan Student Services Organization (JASSO) Scholarship: application will be provided once students are successfully accepted for USTEP.</p> <p>Sato Yo International Scholarship Foundation (SISF) (students of Gadjah Mada University, Nanyang Technological University, University of the Philippines, University of Malaya, Chulalongkorn University): application will be provided through partner universities. This scholarship is available only for September Admission.</p>
Insurance	<ul style="list-style-type: none"> • National Health Insurance Program USTEP students must join the National Health Insurance (NHI) Program regardless of the kind of insurance they may already have. This is a strict legal requirement in Japan. Once they arrive in Japan, they must complete the required procedures at their local city/ward office. • Personal Accident Insurance for Students Pursuing Education and Research "Gakkensai" and the optional "Futai Gakuso." "Gakkensai" provides necessary support in the case of accident or injury suffered in the course of activities related to research or education. Exchange students do not need to apply for this insurance as UTokyo enrolls all its students and pays premiums. "Futai Gakuso" is an optional insurance that can be added to the "Gakkensai" for a cost (JPY 8,060 for six months). It complements a scope of insurance liability in your life such as compensation responsibility. We particularly recommend that those who will be riding bicycles in Japan obtain "Futai Gakuso," as bicycle-related accidents are increasing. • Students are strongly recommended to come with sufficient insurance coverage for the entire period of their stay. Payment of medical bills is the students' own responsibility and the university does not provide any assistance.
Inbound Medical Assistance Service (IMAS)	<p>IMAS is the "Inbound Medical Assistance Service" for international students at UTokyo. This is NOT insurance. USTEP students who already have taken out insurance are eligible to sign up for this service.</p> <p>IMAS offers:</p> <ul style="list-style-type: none"> Telephone consultation for medical issues, 24/7, 365 days a year. Referral to an appropriate hospital. Interpretation service over the phone while in the hospital or during transfer to the hospital. Contacting the University if necessary Arrangement of transportation to a medical facility or for transfer to another medical facility in Japan or in one's home country. Contacting and assisting family members in one's home country, etc. <p>See below for further information: IMAS: Inbound Medical Assistance Service for International Students at UTokyo</p>
International Student Handbook	Useful information for international students at UTokyo: International Student Handbook

Prerequisites for USTEP Type G Applicants

◆Graduate School of Humanities and Sociology			
Status		Special Auditor	Special Research Student
Language proficiency	English	There is no specific English proficiency level set but Japanese proficiency is required (see below).	
	Japanese	JLPT level N1 * Must be able to understand and participate in academic discussion in Japanese: Most of the courses at the Graduate School of Humanities and Sociology will be held in Japanese due to course objectives and aim of the courses. Please note that very high Japanese proficiency is necessary in order to take these courses.	
	Note	Japanese language ability may not be required for Philosophy in the Department of General Culture, and Greek and Latin Classics in the Department of European and American Studies.	Japanese language ability may not be required for Greek and Latin Classics in the Department of European and American Studies.
Conditions		Departments/programs accepting exchange students: -General Culture, Linguistics -General Culture, Archaeology -General Culture, Philosophy -General Culture, Ethics -General Culture, Religious Studies -General Culture, Aesthetics -General Culture, History of Art -Japanese Studies, Japanese Linguistics -Asian Studies, Chinese Language and Literature -Asian Studies, East Asian Thought and Culture -Asian Studies, Asian History -Asian Studies, Indian Literature, Indian Philosophy and Buddhist Studies -European and American Studies, Greek and Latin Classics -European and American Studies, English and English Literature -European and American Studies, German and German Literature -European and American Studies, Occidental History -European and American Studies, Contemporary Literary Studies -European and American Studies, Slavic Languages and Literature -Korean Studies, Korean History and Culture -Korean Studies, Korean Linguistics and Social Studies	Departments/programs accepting exchange students: -General Culture, Linguistics -General Culture, Archaeology -General Culture, Ethics -General Culture, Religious Studies -General Culture, Aesthetics -General Culture, History of Art -Japanese Studies, Japanese Linguistics -Japanese Studies, Japanese History -Asian Studies, Chinese Language and Literature -Asian Studies, East Asian Thought and Culture -Asian Studies, Asian History -Asian Studies, Indian Literature, Indian Philosophy and Buddhist Studies -Asian Studies, Islamic Studies -European and American Studies, Greek and Latin Classics -European and American Studies, English and English Literature -European and American Studies, German and German Literature -European and American Studies, Contemporary Literary Studies -European and American Studies, Occidental History -European and American Studies, Slavic Languages and Literature -Korean Studies, Korean History and Culture -Korean Studies, Korean Linguistics and Social Studies

		*Please note that you need to pick one program you wish to register, and write full program name on the application form. Ex) Not just "General Culture" but "General Culture, Linguistics"
Minimum credits		10 credits per semester
Prospective supervisor's pre-approval	Supervisor's pre-approval	NOT required
	Note	N/A
Faculty Search		●Faculty Search

◆Graduate School of Education			
Status		Special Auditor	Special Research Student
Language proficiency	English	There is no specific English proficiency level set but Japanese proficiency is required (see below).	
	Japanese	JLPT level N1	
	Note	Some supervisors do not require Japanese language skills.	
Conditions		N/A	
Minimum credits		N/A	
Prospective supervisor's pre-approval	Supervisor's pre-approval	NOT required	
	Note	N/A	
Faculty Search		● Faculty Profiles	

◆Graduate Schools for Law and Politics			
Status		Special Auditor	Special Research Student
Language proficiency	English	Over 90 points on TOEFL iBT * TOEFL(iBT) "MyBest Scores" is not accepted.	
		or	
	Japanese	JLPT level N1	
	Note	High Japanese language proficiency is required depending on research themes. Students without Japanese proficiency equivalent to JLPT level N1 must contact the International Exchange Group (exchange.in.adm@gs.mail.u-tokyo.ac.jp) in advance.	
Conditions		Departments/programs accepting exchange students: School of Legal and Political Studies	
Minimum credits		N/A	
Prospective supervisor's pre-approval	Supervisor's pre-approval	NOT required	
	Note	N/A	
Faculty Search		●Faculty Members	

◆Graduate School of Economics			
Status		Special Auditor	Special Research Student
Language proficiency	English	TOEFL iBT 94 or above (MyBest Scores: Not considered), or IELTS (academic module) 7.0 or above	

	Note	A certificate from a Japanese language teacher may be substituted for applicants entering the Department of Advanced Social and International Studies. Japanese language proficiency is not necessarily required for applicants entering the Culture and Representation Course of the Department of Interdisciplinary Cultural Studies, the Department of Multi-Disciplinary Sciences-General Systems Studies, and the Department of Multi-Disciplinary Sciences-Life Sciences.	Japanese language proficiency is not necessarily required for applicants entering the Department of Language and Information Sciences, the Culture and Representation Course of the Department of Interdisciplinary Cultural Studies, the Department of Multi-Disciplinary Sciences-General Systems Studies, or the Department of Multi-Disciplinary Sciences-Life Sciences.
Conditions		Departments accepting exchange students: - Language and Information Sciences - Interdisciplinary Cultural Studies, Culture and Representation - Interdisciplinary Cultural Studies, Cultural Anthropology - Interdisciplinary Cultural Studies, Comparative Literature and Culture - Area Studies - Advanced Social and International Studies - Multi-Disciplinary Sciences-General Systems Studies - Multi-Disciplinary Sciences-Basic Science - Multi-Disciplinary Sciences-Life Sciences	Departments accepting exchange students: - Language and Information Sciences - Interdisciplinary Cultural Studies, Culture and Representation - Interdisciplinary Cultural Studies, Cultural Anthropology - Interdisciplinary Cultural Studies, Comparative Literature and Culture - Area Studies - Advanced Social and International Studies - Multi-Disciplinary Sciences-General Systems Studies - Multi-Disciplinary Sciences-Basic Science - Multi-Disciplinary Sciences-Life Sciences
Minimum credits		N/A	
Prospective supervisor's pre-approval	Supervisor's pre-approval	NOT required	
	Note	Fill in the name of professor you wish to be your supervisor in Section 10 "Name of (prospective) supervisor" on the Application Form.	
Faculty Search		●Faculty by Focus Area	

◆Graduate School of Science			
Status		Special Auditor	Special Research Student
Language proficiency	English	There are no specific language requirements.	
	Japanese		
	Note	Japanese language proficiency may be required in some cases, depending on the supervisor. Japanese language proficiency is not required for research at the Department of Chemistry.	
Conditions		Consulting our websites, each applicant must choose a prospective supervisor and contact the professor in advance, to discuss what they wish to study and which courses to take. The prospective supervisor's pre-approval is required.	
Minimum credits		N/A	

Prospective supervisor's acceptance	Supervisor's pre-approval	Required
	Note	N/A
Faculty Search		●Departments and Faculty Members

◆Graduate School of Engineering		
Status		Special Auditor Special Research Student
Language proficiency	English	There are no specific language requirements.
	Japanese	
Conditions		Must choose a supervisor and/or laboratory and receive the supervisor's pre-approval before applying.
Minimum credits		N/A
Prospective supervisor's pre-approval	Supervisor's pre-approval	Required
	Note	Some professors may set a deadline for the pre-approval earlier than the general deadline. It is recommended to contact your prospective supervising professor as early as possible.
Faculty Search		●Departments

◆Graduate School of Agricultural and Life Sciences		
Status		Special Auditor Special Research Student
Language proficiency	English	Japanese language proficiency is not always required. It depends on the supervisor.
	Japanese	
Conditions		Special Auditor status NOT available N/A
Minimum credits		
Prospective supervisor's pre-approval	Supervisor's pre-approval	Required
	Note	The applicant must contact a prospective supervisor through his/her supervisor in their HOME university.
Faculty Search		● Departments

◆Graduate School of Medicine		
Status		Special Auditor Special Research Student
Language proficiency	English	There are no specific language requirements.
	Japanese	
	Note	Japanese language proficiency is not always required. It depends on the supervisor.
Conditions		Special Auditor status NOT available N/A
Minimum credits		N/A

Prospective supervisor's pre-approval	Supervisor's pre-approval		Required
	Note		N/A
Faculty Search			● Departments and Faculty Members

◆ Graduate School of Pharmaceutical Sciences			
Status		Special Auditor	Special Research Student
Language proficiency	English		TOEFL iBT or IELTS (academic module)
	and/or		There is no specific Japanese proficiency level set but English proficiency is required (see above).
	Japanese		Japanese language ability not required.
	Note		
Conditions		Special Auditor status NOT available	N/A
Prospective supervisor's pre-approval	Supervisor's pre-approval		NOT required
	Note		N/A
Faculty Search			● List of Departments and Laboratories

◆ Graduate School of Mathematical Sciences			
Status		Special Auditor	Special Research Student
Language proficiency	English	There are no specific language requirements.	
	Japanese		
	Note	Provide certification of Japanese language proficiency if available	
Conditions		N/A	
Minimum credits		N/A	
Prospective supervisor's pre-approval	Supervisor's pre-approval	Required	
	Note	Please contact your prospective supervisor for pre-approval before the following dates. For September Admission: 25 January ; for April Admission: 25 August	
Faculty Search		● Faculty Search	

◆ Graduate School of Frontier Sciences			
Status		Special Auditor	Special Research Student
Language proficiency	English	There are no specific language requirements.	
	Japanese		
	Note	Japanese language proficiency may be required in some cases. Students wishing to apply to the Graduate School of Frontier Sciences must contact a prospective supervisor and make sure what level of Japanese language proficiency will be required in advance.	
Conditions		N/A	

Minimum credits		N/A	
Prospective supervisor's pre-approval	Supervisor's pre-approval	Required	
	Note	N/A	
Faculty Search		● Faculty Members	
◆Graduate School of Information Science and Technology			
Status		Special Auditor	Special Research Student
Language proficiency	English	There are no specific language requirements.	
	Japanese		
	Note	You need to be able to communicate with your supervisor in either English or Japanese.	
Minimum credits		N/A	
Prospective supervisor's pre-approval	Supervisor's pre-approval	Required	
	Note	Policy regarding admitting exchange students varies depending on labs (some labs do not accept exchange students and others may set certain conditions). Prior to submitting your application, make sure to check the rules of your home university as well as the rules of the graduate school and the lab you wish to belong to.	
Faculty Search		● Faculty search by department ● Faculty search by keyword	

◆Graduate School of Interdisciplinary Information Studies			
Status		Special Auditor	Special Research Student
Language proficiency	English	One of the following: <ul style="list-style-type: none"> • Over 92 points on TOEFL iBT (MyBest scores is NOT acceptable.) • Over 575 points on TOEFL PBT • Over 158 points in Verbal Reasoning and Over 3.0 points in Analytic Writing on GRE • Over 7.0 points on IELTS • Over 'Advanced' on GEPT • Over C1 on CEFR • Certificate of Master's or Doctoral degree from a university in an English-speaking country 	
		or	
		Japanese	
Minimum credits		N/A	
Prospective supervisor's	Supervisor's pre-approval	NOT required	

pre-approval	Note	Supervisor's pre-approval is preferable, but not required. Fill in top 3 choices of the prospective supervisors in Section 10 "Supervisor's Acceptance" on the Application Form. If pre-approval for supervising has been already granted, attach any records of the correspondence with the approving supervisor (e.g. PDF of emails). For those without pre-approval, the Graduate School will try to appoint supervisors as much as possible.	
Faculty Search		● Faculty Members	

◆ Graduate School of Public Policy			
Status		Special Auditor	Special Research Student
Language proficiency	English	<ul style="list-style-type: none"> - Score of TOEFL iBT89 or IELTS 6.5 is expected, but scores of TOEFL iBT100 or IELTS 7.0 are strongly recommended. - Applicants must submit either TOEFL or IELTS as a proof of English proficiency. - TOEFL or IELTS test must have been taken within two years prior to the application submission date. - Graduate School of Public Policy ONLY accepts TOEFL iBT Test Date scores at the time of application. Applicants cannot use TOEFL iBT MyBest scores for our graduate school's application. 	
	and/or		
	Japanese		
Conditions		<p>Have taken courses equivalent to those required in Master of Public Policy, International Program (MPP/IP), or have a background providing a similar level of education.</p> <p>MPP/IP curriculum http://www.pp.u-tokyo.ac.jp/en/mppip/curriculum/program-structure/</p>	Special Research Student status NOT available
Minimum credits		Students should take 10 credits or more offered by the Graduate School of Public Policy during a semester.	
Prospective supervisor's pre-approval	Supervisor's pre-approval	NOT required	
	Note	N/A	
Faculty Search		● Faculty	

Type U

Type U Academic Information								
Exchange Students' Status	<table border="1"> <thead> <tr> <th>Status</th> <th>Definition</th> <th>Credits awarded</th> </tr> </thead> <tbody> <tr> <td>Special Auditors</td> <td>Students registered for courses</td> <td>Yes</td> </tr> </tbody> </table>	Status	Definition	Credits awarded	Special Auditors	Students registered for courses	Yes	
Status	Definition	Credits awarded						
Special Auditors	Students registered for courses	Yes						
Period of Study	<p>Note 1: Students participating in the Type U program will be affiliated with the Division for Global Campus Initiatives of UTokyo.</p> <p>Note 2: Credit transfer must be determined by the students' home university.</p> <ol style="list-style-type: none"> 1. April to August [S1S2] 2. April to March [S1S2 A1A2 (W)] 3. September to March [A1A2 (W)] 4. September to August [A1A2 (W) S1S2] <p>Note: W term is optional. AY2019 Academic Calendar *The Academic Calendar for AY 2020 will be available in January 2020.</p>							
Course Catalogue	<p>Students will officially register for courses in April or September after their arrival in Japan upon discussion with academic staff.</p> <p>Note: Since students admitted to the Type U program may take various courses offered across Faculties and College, please take careful note where the courses are held. There are two main campuses—Hongo and Komaba—and it takes about one hour by public transportation between the two. Because of this we recommend that students select most of their courses at one of the campuses. However, this does not mean they are not allowed to choose courses on the other campus.</p> <p>Courses offered in the Type U program can be found in the Course Catalogue for Type U students.</p> <p>Course registration will be made in April or September after students' arrival in Japan upon discussion with academic staff.</p> <p>Note:</p> <ol style="list-style-type: none"> 1. Available courses change every year and the courses currently on the website may not be offered in the following year. 2. List of Japanese and English courses open to USTEP students for AY 2020 (April-March) will be available in late March of 2020. 3. Courses offered by the College of Arts and Sciences (course codes starting with 08) will be held on Komaba Campus. Most of the other courses offered by other Faculties will be held on Hongo Campus. <p>Restrictions:</p> <ol style="list-style-type: none"> 1. Students interested in taking seminars offered in “Japanese” and “Japanese and English” at the Faculty of Law are allowed to apply for only one seminar course per semester. Further information will be provided to those who have been successfully accepted to study at UTokyo. There is no restriction as to the number of courses students can take for seminars if they wish to apply for seminars that are instructed in “English.” 2. In principle, Type U students are not allowed to participate in practical work (e.g. laboratory work, design studio work etc.) 3. Type U students are required to register for minimum of six classes per week during their stay (this is a Japanese legal requirement). <u>At least one of the classes must be a non-language class.</u> 							

Class Times and Credit:
Class periods are as follows. In principle, courses worth 2 credits meet once a week for 13 weeks. Each session is 105 minutes long.

AM	Period 1	8:30-10:15
	Period 2	10:25-12:10
PM	Period 3	13:00-14:45
	Period 4	14:55-16:40
	Period 5	16:50-18:35
	Period 6	18:45-20:30

Note: Japanese immigration law stipulates that international students with a “student” visa spend a minimum of ten hours in class per week.

Type U Academic Information

Special Certificate Programs	<ul style="list-style-type: none"> - Global Japan Studies (GJS) - Global Studies in Asia (GSA) <p>*The information for 2020 will be announced later.</p>
Japanese Language Education	<p>Type U students accepted to the student exchange program are eligible to register for these courses. Further information about the courses are available on the following websites:</p> <p>Hongo Campus (JSCSE) Komaba Campus (Global Komaba)</p>

Type U Application Procedures and Deadlines

Outline	<p>Exchange students need to be nominated by their home universities to UTokyo. They must contact the office responsible for university-wide student exchange at their home universities and check the application procedures and deadline for the exchange program. All applicants nominated by their home universities will then receive the link to access the online application system from UTokyo.</p> <p>Please note that UTokyo may reject a student’s application and revoke their qualifications for admission if it becomes apparent that false declaration was made in the application or application is incomplete.</p> <p>Application Instructions</p>
Qualifications	<p><u>Exchange Students' Status</u> Students participating in the Type U program will be affiliated with the Division for Global Campus Initiatives of UTokyo. Their status will be “Special Auditors” who are eligible to register for university courses for credit. (Students should consult their home universities for procedures regarding credit transfers.)</p> <p><u>Eligibility</u> Only students satisfying all of the following requirements may apply:</p> <ol style="list-style-type: none"> 1. Undergraduate Students who will be enrolled full-time at a Partner University during their entire period of study at UTokyo. (See “7 Partner Universities”) 2. Undergraduate students who will return to their home university after completing their study at UTokyo. 3. Undergraduate students who demonstrate excellent academic performance.

	<p>4. Undergraduate students who have a clear intention to study at UTokyo.</p> <p>5. Undergraduate students who have official proof of their required language proficiency and meet other conditions at the time of submission of application.</p> <p>Note: In principle, first and second year undergraduate students are not accepted for USTEP. For universities with three-year undergraduate programs, students must be at least in the second semester of their second year when studying at UTokyo.</p>				
Language Requirement	<p>The Type U program requires exchange students to be proficient in English and/or Japanese. Unless they attend a university where English is the language of instruction or have graduated from a high school where the medium of instruction is English, those who wish to participate in the Type U program taking courses in English must submit an official certificate as listed below.</p> <p>Those who wish to participate in the Type U program taking courses in Japanese should submit an official certificate as listed below unless they have graduated from a high school where the medium of instruction is in Japanese.</p> <table border="1"> <tr> <td>Students who wish to take courses offered in English</td> <td>A minimum TOEFL(iBT) score of 90, IELTS overall band score of 6.5, or CAE *TOEFL(iBT) “MyBest Scores” is not accepted.</td> </tr> <tr> <td>Students who wish to take courses offered in Japanese</td> <td>JLPT Level N1 or completion of high school where the medium of instruction was Japanese.</td> </tr> </table> <p>Note: Only those who attend a university where English is the language of instruction or have graduated from a high school where the medium of instruction is English or Japanese will not require proofs of proficiency in respective language.</p>	Students who wish to take courses offered in English	A minimum TOEFL(iBT) score of 90, IELTS overall band score of 6.5, or CAE *TOEFL(iBT) “MyBest Scores” is not accepted.	Students who wish to take courses offered in Japanese	JLPT Level N1 or completion of high school where the medium of instruction was Japanese.
Students who wish to take courses offered in English	A minimum TOEFL(iBT) score of 90, IELTS overall band score of 6.5, or CAE *TOEFL(iBT) “MyBest Scores” is not accepted.				
Students who wish to take courses offered in Japanese	JLPT Level N1 or completion of high school where the medium of instruction was Japanese.				
Application Documents	<p>Submitted through online system</p> <ol style="list-style-type: none"> Application Form Passport Data Proof(s) of Language Proficiency ID Photo Data: - File size: Less than 2MB <p>Submitted by exchange coordinators</p> <ol style="list-style-type: none"> One Letter of Reference by a full-time teaching faculty of the major/specialty of the student. Official Academic Transcript from each college, university or any other institutions of higher learning the applicant has attended in PDF format. <p>Note: All documents must be in English or Japanese.</p>				

Type U Application Procedures and Deadlines

Deadline for Nomination & Application and its Procedure	<ul style="list-style-type: none"> September Admission Nomination deadline: February 14 Application deadline: February 29 April Admission Nomination deadline: September 16 Application deadline: September 30 <p>Note 1: The application deadlines above are for the nominated students, to be submitted online. Partner universities set their own deadlines for their students.</p>
---	--

	Note 2: Exchange students need to be nominated by the students' home universities. Students need to complete the required procedures at their home universities and then apply through the office responsible for student exchange.																					
Result of Application	The result of application will be available by early December (for April Admission) or early May (for September Admission). Students will receive result through their exchange coordinator. Those who are successfully accepted will receive a welcome package directly from UTokyo.																					
Schedule	<table border="1"> <thead> <tr> <th>Schedule</th> <th>September Admission</th> <th>April Admission</th> </tr> </thead> <tbody> <tr> <td>Application period</td> <td>From January 1 to February 29</td> <td>From August 1 to September 30</td> </tr> <tr> <td>Application deadline</td> <td>February 29</td> <td>September 30</td> </tr> <tr> <td>Result announcement</td> <td>By early May</td> <td>By early December</td> </tr> <tr> <td>Courses start*</td> <td>Late September</td> <td>Early April</td> </tr> <tr> <td>Courses end*</td> <td colspan="2">Late January (A1A2) or Late July (S1S2)</td> </tr> <tr> <td>Transcripts available from</td> <td colspan="2">April for A1A2 and September for S1S2</td> </tr> </tbody> </table> <p>*The actual period of study (including examination periods) varies depending on the Faculty. Please refer to the Academic Calendar. (The Academic Calendar for AY 2020 will be available around January 2020.)</p>	Schedule	September Admission	April Admission	Application period	From January 1 to February 29	From August 1 to September 30	Application deadline	February 29	September 30	Result announcement	By early May	By early December	Courses start*	Late September	Early April	Courses end*	Late January (A1A2) or Late July (S1S2)		Transcripts available from	April for A1A2 and September for S1S2	
Schedule	September Admission	April Admission																				
Application period	From January 1 to February 29	From August 1 to September 30																				
Application deadline	February 29	September 30																				
Result announcement	By early May	By early December																				
Courses start*	Late September	Early April																				
Courses end*	Late January (A1A2) or Late July (S1S2)																					
Transcripts available from	April for A1A2 and September for S1S2																					

Type U Others	
Tuition and Fees	Pursuant to the memorandum of student exchange, exchange students are exempt from paying examination fees, admission fees and tuition fees.
University Housing	<p>Exchange students may apply for university housing arranged by UTokyo. However, due to the limited number of facilities available, we cannot guarantee that all students who apply for university-managed housing will be allocated a place. The International Exchange Group at UTokyo will contact the students with further details about applying for housing once their applications to study at UTokyo have been approved.</p> <p>Exchange students can also apply for privately managed residence of Kyoritsu Maintenance Co.,Ltd. Kyoritsu Maintenance Co.,Ltd</p> <p>Further information about residence is available at the Housing Office.</p>
Entry to Japan (eligibility to reside in Japan)	<p>Exchange students must have a valid passport during their stay in Japan. In principle, students must possess “College Student” visa during their stay. After their applications to study or research at UTokyo have been approved, the International Exchange Group at UTokyo will provide information about the process for obtaining a Certificate of Eligibility. Students will then need to take the Certificate of Eligibility and other required documents to the nearest Japanese Embassy or Consulate to obtain a College Student visa.</p> <p>In order to obtain a Certificate of Eligibility, students must be able to provide that they will have minimum of 120,000 JPY per month during their stay. For example, if they are staying for seven months, they must submit official proof that they will have 840,000 JPY.</p>

Scholarship	<p>A Japan Student Services Organization (JASSO) Scholarship for all students who meet the requirements as well as scholarships from private foundations may be available. For further information, please refer to each link:</p> <p>A Japan Student Services Organization (JASSO) Scholarship: application will be provided once students are successfully accepted for USTEP.</p> <p>*Sumitomo Corporation Scholarship (for students of Peking University, Nankai University, Fudan University): application will be provided through partner universities.</p> <p>*Sato Yo International Scholarship Foundation (SISF) (students of Gadjah Mada University, University of Indonesia, Nanyang Technological University, National University of Singapore, University of the Philippines, University of Malaya, Chulalongkorn University): application will be provided through partner universities.</p> <p>*These scholarships are available only for September Admission.</p> <p>The above information is subject to change. Students can apply for both JASSO and Sumitomo Corporation Scholarship/SISF at the same time. Students with scholarships from other foundations must check beforehand if their scholarship allows receiving other scholarships. Replies to inquiries concerning these scholarships will only be sent to those who have been accepted to study at UTokyo.</p>
Insurance	<ul style="list-style-type: none"> • National Health Insurance Program USTEP students must join the National Health Insurance (NHI) Program regardless of the kind of insurance they may already have. This is a strict legal requirement in Japan. Once they arrive in Japan, they must complete the required procedures at their local city/ward office. • Personal Accident Insurance for Students Pursuing Education and Research "Gakkensai" and the optional "Futai Gakuso" "Gakkensai" provides necessary support in the case of accident or injury suffered in the course of activities related to research or education. Exchange students do not need to apply for this insurance as UTokyo enrolls all its students and pays premiums. "Futai Gakuso" is an optional insurance that can be added to the "Gakkensai" for a cost (JPY 8,060 for six months). It complements a scope of insurance liability in your life such as compensation responsibility. We particularly recommend that those who will be riding bicycles in Japan obtain "Futai Gakuso," as bicycle-related accidents are increasing. • Students are strongly recommended to come with sufficient insurance coverage for the entire period of their stay. Payment of medical bills is the students' own responsibility and the university does not provide any assistance.
Inbound Assistance (IMAS) Medical Service	<p>IMAS is the "Inbound Medical Assistance Service" for international students at UTokyo. (This is NOT an insurance.) All USTEP students must register for IMAS.</p> <p>IMAS offers:</p> <ul style="list-style-type: none"> Telephone consultation for medical issues, 24/7, 365 days a year. Referral to an appropriate hospital. Interpretation service over the phone while in the hospital or during transfer to the hospital. Contacting the University if necessary.

	<p>Arrangement of transportation to a medical facility or for transfer to another medical facility in Japan or in one's home country. Contacting and assisting family members in one's home country, etc.</p> <p>See below for further information: IMAS: Inbound Medical Assistance Service for International Students at UTokyo</p>
International Student Handbook	<p>Useful information for international students at UTokyo: International Student Handbook</p>