2021 SPRING Exchange Program
FACT SHEET

Administrative Info

University Info	**Pohang University of Science and Technology** www.postech.ac.kr
Office in Charge of Exchange	**Student Affairs** http://international.postech.ac.kr
Contact Info	iao@postech.ac.kr +82-54-279-3682~6 Room 205, Student Affairs, Hogil Kim Memorial Hall, POSTECH 77 Cheongam-Ro, Nam-Gu, Pohang, Gyeongbuk, Korea, 37673
Director's Contact	Ms. Jung-Hee Yang jhyang@postech.ac.kr
Exchange Coordinators	**INBOUND (Exchange, Research/Visiting)** **Ms. Monica No** **monicaeyno@postech.ac.kr** **+82-54-279-3683** OUTBOUND (Semester, Summer) Ms. Yun-Mee Jung ymjung@postech.ac.kr +82-54-279-3686
International Student and Scholar Services (ISSS)	Ms. Yehee Joo joanne@postech.ac.kr +82-54-279-3685 Ms. YeonJoo Choi yeonjoochoi@postech.ac.kr +82-54-279-3684 ISSS, 1st Floor, POSCO International Center, POSTECH, 77 Cheongam-Ro, Nam-Gu, Pohang, Gyeongbuk, Korea, 37673

Important Dates: 2021 Spring

Course Registration	Approx. 3 weeks before the beginning of the semester. ** Details will be confirmed after official admissions*
Arrival & Orientations	Week before courses start
Semester Term	**February 22 ~ June 11**
Exams	**Mid-Terms: April 12 ~ 16** **Final Exams: June 7 ~ 11**
Dorm Check-Outs	**~ June 12 (Saturday)**
Final Grades	Grade Check: 1st week of Summer Break Grade Adjustments: 2nd week of Summer Break
Academic Transcript	Hard copy of Official Academic Transcript will arrive at home university's international office within 1 month after the grade adjustment period.

General Information

Exchange Programs	Offered to Students of Partner Universities
	1. **Semester Exchange** (C: Course Taking)
	  : Spring/Fall semester, credit transfer
	2. **Research Exchange** (R: Research Participation)
	  : Non-credit, lab research for thesis and/or etc.
	3. **C + R Combined**
	  : Term may overlap and/or be continuous

Research Participation	Students are required to navigate and contact the POSTECH advising professor-to-be directly and receive official approval prior to the application process.
Maximum Period of Exchange	1. C: 1 academic year (2 semesters) 2. R: 3 months or more

Mandatory Medical Insurance	All students are required to purchase the compulsory insurance designated by POSTECH, regardless of any other pre-existing ones.
	
	DB Goodinsurance
	  - ±2 weeks before/after semester (up to 7 months)
	  - Medical expenses caused by accidents or illnesses
	  - Loss of personal property, etc.
	Students will receive a payment invoice upon arrival due to POSTECH within a month of arrival.
	
	Students staying for more than 6 months, will automatically be enrolled in the Korean national insurance plan from their 7th month, and will receive monthly invoices for payments. (as of March, 2021)

Majors / Departments (Website Links)	Undergraduate Programs Graduate Programs
University Account (POVIS)	Students will be asked to make a POVIS account with their student ID number issued within a month of admissions. It will be their email account, means for course registration, and will grant access to the university's system throughout the program.
On-Campus Housing	On-campus dormitories are guaranteed for all students, All will be assigned to DICE (Dormitory for International Cultural Exchange) if spaces permit. ** Specific costs will be specified in upcoming pages.*

Course Listings	http://lms.postech.ac.kr
	-> English -> Learning Guide -> Courses
	-> **Select Semester (Spring : 1, Fall : 2)**
	
	※ Full Listings are usually available from;
	   - Spring: Late November
	   - Fall: Early May

Course Registration	Exchange students will register for courses on POVIS during the designated period for exchange students, if spaces permit. To register for classes with prerequisites, please directly consult with the professor/instructor and submit the "Change of Course Registration Form" to the host department office during the add/drop period (first week of semester).

Credit System	Indicated as **Lec-Lab-Crt** on syllabus
	   Lec: lecture hours per week
	   Lab: laboratory hours per week
	   Crt: Total credits offered
	
	Semester Limits
	  Undergraduate
	   - Standard Full time: 15
	   - Minimum: 10 / Maximum: 22
	  Graduate
	   - Minimum: 3 / Maximum: 18

Grading System	POSTECH Academic Policy - Undergraduate - Chapter 10 – Examination & Academic Record

Applying for Exchange

*No hard copies of documents will be needed for the whole process.
**All dates are subject to defer and will be notified to program coordinators accordingly.

Eligibility	1. Students nominated by partner universities. 2. GPA: "B" average or above (3.0/4.3) 3. English Proficiency (for non-native students only) : TOEFL iBT 79, IELTS (Ac) 6.0 or above, and may be substituted with documents from home university.
Nomination Deadline	**Fall: ~ March 15** **Spring: ~ September 15** **A specific Excel format will be sent to program coordinators in the beginning of the month.**

Online Application Deadline	Application Webpage
	   Fall: ~ October 1
	   Spring: ~ April 1

Final Application Submission	**The PDF file of the application must be sent to POSTECH by home university coordinator.**
	   Fall: ~ April 15
	   Spring: ~ October 15

Supporting Documents to Prepare	1. Official Academic Transcript (in English) if not containing overall GPA, please specifically indicate on application, or students may not be considered for any potential scholarships 2. Proof of English Proficiency (only for non-natives) 3. Recommendation Letter from Home University 4. Clear Copy of Passport ***For Research Students** 5. Letter of Approval (from POSTECH professor)
Admission Announcements	**Fall: Beginning of May** **Spring: Beginning of November** Students will be receiving specific instructions and the **Certificate of Admission** along with other documents needed for student visa applications.
Welcome Packet from ISSS	Students will receive **Important Announcements** emails from **ISSS** regarding Housing, Insurance, Student IDs, and will also be asked to continue to liaise with the coordinators for further information on POVIS, Course Registration, Orientations, etc.

Student Visa & Immigration

Certificate of Admission	Main document for visa applications. In order for students to receive this in time, a **valid passport** will be needed before POSTECH applications.
Visa Applications	Credit Transfer: **Exchange Student (D-2-6)** Research Only: D-2-5 or D-2-8 The process is convenient than others as POSTECH is an IEQAS/Certified University. But, students are strongly recommended to contact nearest consulates and check if additional documents were to be needed.
Medical Check-up Requirement	Proof of a tuberculosis check-up **(in English)** is required for all students from high-risk countries* upon arrival. *Nepal, East Timor, Laos, Russia, Malaysia, Mongolia, Myanmar, Bangladesh, Vietnam, Sri Lanka, Uzbekistan, India, Indonesia, China, Cambodia, Kyrgyzstan, Thailand, Pakistan, Philippines, Nigeria, Republic of South Africa, Belarus, Mozambique, Moldova, Azerbaijan, Angola, Ethiopia, Ukraine, Zimbabwe, Kazakhstan, Democratic Republic of the Congo, Kenya, Papua New Guinea, Tajikistan, Peru (as of April 2020)
Alien Registration	In the first week of the semester ISSS will assist students to the Pohang Immigration Office to apply for their Alien Registration Cards (ARC), which will be the official means of identification during their stay in Korea.
Staying in Korea	All students are asked to carry their ARC and insurance cards at all times, and will be asked to return it at airport immigrations upon departure. **Students are subject to leave the country within 30 days from the end of the semester** (due to the completion of purpose of stay), regardless of their visa expiration date. If not, students will have to visit the Pohang Immigration Office for specific explanation and permission.
Are exchange students allowed to work?	**On-Campus: No** **Off-campus:** D-2-6 visa holders are allowed to work part time, only if with the approval from the Immigration Office. Students must first receive permission from their department, then, ISSS will assist with specific procedures. ※ *Tutoring and construction work is strictly prohibited.*
References	Hi Korea & Phone Hotline: +82-1345 Korean Immigration Law Korea Visa Portal Websites to Embassies and Consulates

Living Expenses

Housing	Approx. 600,000 KRW per semester (must be paid in a lump sum within 2 weeks of arrival)

Meals	350,000 KRW per month
	
	※ Monthly Meal Plans
	  - 60 meals/month: 138,000 KRW
	  - 45 meals/month: 112,500 KRW

Transportation	50,000 KRW per month
Total Living Cost	**Approx. 800,000 KRW per month**

ISSS (International Student and Scholar Services)

Information Collection Before Arrival	1. **Date and Time of Arrival on Campus**
	   for accurate dorm check-ins
	2. **Passport and Visa Copy**
	   for submission to immigration office
	3. **Passport sized photo in JPEG**
	   for government visa system
	   * must bring a physical copy for alien registration
	4. **Tuberculosis Check-Up Report** for dormitory

Orientations	Compulsory session for all international students approximately for 3 days the week before courses start. (Wed. ~ Fri.) Info on life in Korea/Pohang, course registration, alien registration, housing, transportation, mobile phone/SIM cards, bank accounts, insurance, security & health, etc.

Useful Links

POSTECH Language Education Center (POSLEC)	http://poslec.postech.ac.kr/
Study in Korea	http://www.studyinkorea.go.kr/en/main.do
Korea Tourism Organization	http://english.visitkorea.or.kr/enu/index.jsp
Pohang City Hall	http://www.pohang.go.kr/eng/index.do