

## Housing Application and Contract (Apartment)

<u>Tentative</u>	Semester (16 weeks) (August 28 ~ December 18)	Semester + Vacation (24 weeks) (August 28 ~ February 13)
3 bedroom apartment	1,200,000 Korean Won	1,700,000 Korean Won

Personal Information	
Program Enrolled in	
Home University	
Name	
Gender	
Date of Birth (yyyy-mm-dd)	
Country of Birth	
Passport Number	
Nationality	
Permanent Address	
Phone Number	
e-mail	

Emergency Contact Person	
Name	
e-mail	
Phone Number	
Relationship	

Period of Stay	
Period of Stay	

Roommate Preferences	
<i>Roommate requests must be mutual and all applications complete for potential roommates to have the best opportunity to receive the same room.</i>	
Name	
Name	
Additional Comments	

*I hereby acknowledge that I have read, understand, and agree to be legally bound by the terms of this contract and the conditions stipulated on this contract's front and reverse sides; SSU policies including but not limited to the SSU Code of Conduct; and other rules, regulations and policies established by the University. I further understand that I am bound by all information provided by the Soongsil International Relations Office. I accept financial responsibility for the entire contract period stated herein and understand that I am obligated to pay any late fees or other costs associated with the collection on any amount not paid when due.*

Signature \_\_\_\_\_ Date \_\_\_\_\_

**The following rules and regulations will be strictly enforced. Those who violate them twice (one time for numbers 13, 14, 15 or 16) will be expelled from the residence without any refund. Please read through the rules carefully.**

1. Assigned rooms cannot be changed at one's own discretion. The supervisor may ask a student to change rooms due to managerial purposes. If asked, the student must accept the request.
2. All residents are not allowed to have overnight guests and are asked to keep noise levels at the minimum. As the neighbors will complain to our office.
3. Only parents and siblings are allowed to visit the room, and all the visitors have to get a confirmation from the office.
4. The supervisor may inspect the resident's room when needed. (All residents should respond to the roll call any time.) All unauthorized items will be confiscated.
5. All residents will be responsible for any damage or loss to the room or premises unless proven otherwise. You are not allowed to put stickers on the door, wall, and furniture. All residents should check the room thoroughly for any damage or loss done before admission and report it to the supervisor immediately. The resident is responsible for all personal property.
6. You should turn off all the switches and unplug all the electric devices when you leave out the room.
7. Smoking is strictly prohibited inside of the residence.
8. At no time may a resident create disturbances such as loud noise, loud music, or fighting which would cause undo inconvenience to other residents.
9. Residents may not keep any pets in the rooms.
10. The supervisor may limit the use of certain facilities if needed.
11. Contact the supervisor immediately if you come down with a contagious disease and follow the directions given to you.
12. If you forget your password, please contact the office immediately.
13. The resident will be fully responsible for any acts of sexual harassment or crimes against another.
14. Damage or theft of other people's property is strictly prohibited. Disciplinary action will include financial reimbursement for damages.
15. The use or possession of illegal drugs, fireworks, other explosives, dangerous weapons or other illegal substances is strictly prohibited. Anyone involved with them will be expelled and notified to the proper authorities.
16. Threats of violence or conducts that threaten the health and safety of oneself or any other person in or around the residence is prohibited.

**I, the undersigned, have read and understood the rules and regulations and will comply with them fully. If I violate them twice, or once in the case of numbers 13 thru 16, I will be expelled from the residence. I will pay for any damages or losses to the residence property for which I am responsible.**

Signature \_\_\_\_\_

Date \_\_\_\_\_