

## Pre-Arrival Information for Exchange Students (Fall 2015)

There are some important things you should know or have done before arriving in Korea. Please make sure that you have read through the list and if you have any questions or concerns contact our office immediately.

### 1. Application Documents

Forms	Deadlines
Exchange Student Nomination Form	May 15
Application Form (with photo)	
Three passport sized photos	
Passport Copy	
Official Academic Transcript	
Statement of Purpose	
Housing Application Form	
Medical Certificate	August 1
Arrival Information Form	
Health Insurance Application Form	
Insurance Certificate Copy	

### 2. Academic Schedule

Dormitory check-in period (tentative)	August 28 ~ 31
Semester starts	September 1
Add/Drop period	September 1 ~ 5
Drop period	September 15 ~ 19
Mid-term week	October 26 ~ 30
Final week	December 15 ~ 18
Semester ends	December 18

### 3. Visa

**All international students must obtain D-2 student visa before arrival** unless you have a permanent resident status or a Korean citizenship. If you enter with other visa such as a tourist visa, you must change your visa status but the process is usually more complicated and often requires more documents.

Please remind that, even if your country has a visa exemption agreement with Korea, it only applies on temporary visit for less than 90 days.

To apply for a D-2 student visa, you must submit:

- Application form (available at [www.hikorea.go.kr](http://www.hikorea.go.kr))
- Passport
- Visa processing fee
- Certificate of Admission
- Bank Statement or a scholarship certificate proving that you maintain a minimum balance or have a scholarship certificate to receive visa
- Two color photos of the applicant (3.5cm X 4.5cm)
- Other documents required by the Korean consulate

### 4. Housing

**All international exchange students are required to stay in dormitory or apartment during the semester.** Please complete the housing application and send it to our office along with other application documents. Please note that you might not be assigned to the housing you apply for based on availability.

Information **(subject to change)**

		Apartment	Dormitory
Location		Off-campus	On-campus
Room type		In one apartment unit, there are 3 rooms, 1 living room, 1 kitchen and 1 or 2 bathrooms	1) Double room with bathroom 2) Quadruple room with bathroom and kitchenette
Fee	16 weeks	1,200,000 KRW per person	1) 1,350,000 KRW per person 2) 1,150,000 KRW per person
	24 weeks	1,700,000 KRW per person	1) 2,000,000 KRW per person 2) 1,700,000 KRW per person
Check-in period		August 28 ~ 31	
Period of Stay	16 weeks	August 28 ~ December 18	
	24 weeks	August 28 ~ February 13	
Website		n/a	<a href="http://ssudorm.ssu.ac.kr">http://ssudorm.ssu.ac.kr</a>
Payment method		Wire transfer only	Wire transfer only

**5. Arrival and Departure dates**

Please book your flight ticket according to the accommodation check-in and check-out schedule.

**And you can stay in Korea for 30 more days after your study period ends.** If you stay in Korea after the period without any prior approval from the Korea Immigration Office, you might be regarded as an illegal alien.

**6. Airport Pick-up**

**Arrival pick up service will only be available on designated dates and times.**

For the Spring semester 2015, it is scheduled on August 28 and 31, and times as specified below:

Meeting Place: Incheon Int'l Airport Exit Gate 3 (on the 1st floor of the Passenger Terminal)

Date: August 28 and 31 (not available on August 29 and 30)

Departure Time: the bus will leave at 7:00 pm.

There are two international airports near Seoul, one is Incheon International Airport (ICN) and the other is Gimpo International Airport (GMP), and the arrival pick-up is only available at the Incheon Airport.

You are strongly advised to book your flight accordingly. Students whose arrival dates fall outside the designated arrival pickup period will have to arrange their own transportation to Soongsil University at their own expenses.

**7. How to get to Soongsil University from the airport.**

Airport Bus

Airport bus stops are nearby the airport exit gates.

- Bus no. 6016: You need to take off at the Isu Station and take a taxi to the Soongsil University. The bus fee is 10,000 Won
- Bus no. 6017: You need to take off at the Bongcheon Station and take a taxi to the Soongsil. The bus fee is 15,000 Won.
- You can find more information about the airport bus on the website below:

<http://www.airport.kr/airport/traffic/bus/busList.ija?flag=E>

Airport Express Train (AREX)

It takes about an hour from Incheon Airport to Seoul Station and you can take a taxi from the Seoul Station to Soongsil. Please refer to the website. <http://english.arex.or.kr>

Taxi

If you take a taxi from the airport to our campus, it will take about an hour and the fare would be around 80,000won. You can find more information about the taxi service in the website:

[http://www.visitseoul.net/en/article/article.do?\\_method=view&art\\_id=66594&lang=en&m=0004007002011&p=07#taxi](http://www.visitseoul.net/en/article/article.do?_method=view&art_id=66594&lang=en&m=0004007002011&p=07#taxi)

## 8. Soongsil International Student Organization (SISO, <https://www.facebook.com/ssusiso>)

Soongsil International Student Organization, SISO, has been designed to help all exchange students adjust to a new academic environment and Korean culture. It is composed of 40 current Soongsil students, whose main goal is to function as a resource for all international students both on and off campus. They are willing and able to answer all types of questions such as course registration.

They also organize monthly events for the exchange students over the semester. Please make note of the dates. The following is a tentative schedule.

September 4	Orientation
October 10	Mini Olympics
November 7	Field Trip
December 2	Farewell Party

## 9. Course Registration

### General Information

- You can take maximum 19 credits per semester.
- There are about 150 undergraduate courses taught in English including the Asian Studies Program courses.
- You can choose any **undergraduate** course regardless of your major unless there is prerequisite requirement.

### Process

- We will send you the course list in the first week of August
- After you choose your preferred courses, you need to send the information to the SISO members. They will contact you when you get the course list and help you with the course registration process.

### Asian Studies Program

- Asian Studies Program is made for exchange students and taught entirely in English.
- There are about 10 courses under the program, such as <North Korean Politics, Society and Culture>, <Korean Arts & Culture> and <Understanding East Asian Culture.>

### Korean Language Course (3 credit course)

- You can take Korean language course for free. If you want to take the course, you need to take a placement test in the first week of August

## 10. Health Insurance

**Health Insurance is mandatory for all international exchange students.** You are required to have health insurance which covers the entire period of your stay in Korea. Please refer to the Health Insurance Application Form for detail information. If you want to purchase health insurance in Korea, you can find more information in the following website: <http://www.foreignerdb.com/ssu4>

It is also important to make sure that all of your immunizations are up to date. Please visit your health care provider before coming to Korea to check and update as needed.

## 11. Immigration

### <Alien Registration>

All foreign students should register at the Seoul Immigration Office. Please refer to the following website for more information: [http://www.hikorea.go.kr/pt/InfoDetailR\\_en.pt?categoryId=2&parentId=390&catSeq=&showMenuId=376](http://www.hikorea.go.kr/pt/InfoDetailR_en.pt?categoryId=2&parentId=390&catSeq=&showMenuId=376)  
Soongsil International Student Organization will help you with the procedure.

### <Physical Examination>

**International students from the following countries must get a tuberculosis test including a chest x-ray at a public health center in Korea** before you register at the Seoul Immigration Office:

*Cambodia, Myanmar, Philippines, Pakistan, Bangladesh, Mongolia, Indonesia, India, Nepal, Vietnam, Thailand, Russia, Malaysia, Uzbekistan, China and Sri Lanka*

Public health centers in Korea provide free physical examination service for international students.

### <Part-time Job>

Foreign students with D-2 student visa can participate in part-time jobs but need to get the permission from the immigration office before they start to work.

If the foreign students without permission are revealed and caught by the immigration office, they will be fined up to 1,000,000 Korean Won and might be deported from Korea.

You can apply online in the <http://www.hikorea.go.kr> or visit the immigration office and apply for it.

## 12. Gym

If you are interested in joining the on-campus gym, please let us know when you submit the exchange student application form. It will cost 50,000KRW for a semester and access is Monday through Friday from 8AM to 8:30PM and Saturday from 9AM to 2:30PM. (Fee & opening hours are subject to change)

## 13. Contact Information

Address: Office of International Relations, Soongsil University, 369 Sangdo-ro, Dongjak-gu, Seoul, 156-743, South Korea

Phone: +82-2-820-0776, +82-2-820-0777

Fax: +82-2-814-7362

e-mail: [studyabroad@soongsil.ac.kr](mailto:studyabroad@soongsil.ac.kr)

Website: <http://intl.ssu.ac.kr>

## 14. Campus Map



## 15. Useful Links

Korean Immigration Service <http://www.immigration.go.kr>

Incheon International Airport <http://www.airport.kr>

Seoul Metropolitan Government <http://english.seoul.go.kr>

Seoul Global Center <http://global.seoul.go.kr>

Korea Tourism Organization <http://www.visitkorea.or.kr>

Official Seoul City Tourism Website <http://www.visitseoul.net>