



Keio University Exchange Program

Information Sheet 2017-2018

NAME OF INSTITUTION

Keio University

CONTACT INFORMATION

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WEBSITES

Official Website of Keio University: www.keio.ac.jp/index-en.html

Official Website of Keio International Center: www.ic.keio.ac.jp/en/

Official Website for Incoming Exchange Students: www.ic.keio.ac.jp/en/study/exchange/apply.html

PROGRAM INFORMATION

Programs open to exchange students	<p>1.Keio International Program (KIP)</p> <p>A comprehensive program designed for exchange students who want to study about Japan and East/Southeast Asia in English and take Japanese language courses as well</p> <p>*Students with advanced Japanese proficiency may take undergraduate courses in Japanese offered by faculties.</p> <p>www.ic.keio.ac.jp/en/study/exchange/courses/kip.html</p> <p>2.Japanese Language Program (JLP)</p> <p>An Intensive program for students who wish to focus on Japanese language learning</p> <p>www.ic.keio.ac.jp/en/study/exchange/courses/jlp.html</p> <p>3.Research Program(Open only to graduate exchange students)</p> <p>A graduate-level program for students who wish to conduct research under the supervision of an academic advisor at Keio University</p> <p>www.ic.keio.ac.jp/en/study/exchange/courses/research.html</p>
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COURSE INFORMATION

Courses available for exchange students	http://www.ic.keio.ac.jp/en/study/exchange/courses/courses_available_for_exchange_students.html
Courses conducted in English open for exchange students	<p>International Center Courses</p> <p>The curriculum of the International Center Courses focuses on Japan and East/Southeast Asia as a central theme. There are about 70 courses in various fields such as language and literature, arts, culture and cross-cultural understanding, science, religion and thought, history, media and communications, social issues, politics, diplomacy and international exchange, business and economy, and law.</p> <p>Keio Economics Professional Career Program (PCP)</p> <p>The Professional Career Program (PCP) is established within the Faculty of Economics. PCP courses emphasize practical education in economics that will be of direct use for students' future careers.</p> <p>Global Passport Program Courses (GPP)</p> <p>The GPP (Global Passport Program), established by the Faculty of Business and Commerce and the Graduate School of Business and Commerce, is an educational program held in English whose aim is to enable students to discover problems companies or organizations might face in a global society, and to cultivate the ability to solve these problems.</p>
Courses conducted in Japanese (Undergraduate Faculty Courses)	<p>Students who have Japanese language proficiency equivalent to JLPT level N2 or above may take courses in Japanese offered by various Keio University undergraduate faculties.</p> <p>*Some registration restrictions and/or course prerequisites may apply. Physical education courses, foreign language courses, and courses in the School of Medicine are not open to exchange students.</p>
Japanese language Courses	<p>for Keio International Program (KIP) and Research Program:</p> <p>"Keio Japanese Courses" (a new Japanese language courses) are offered by the Center for Japanese Studies. These courses include subjects in 7 study levels from elementary to advanced, in which students can effectively learn the Japanese language in a short period of time and balance their studies in Japanese language with other courses.</p>

	<p>for Japanese Language Program (JLP):</p> <p>JLP subjects are offered by the Center for Japanese Studies for students who would like to focus on Japanese language learning. Main Course, which is the core of the Japanese Language Program, is characterized by having a broad range of subject options.</p>
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GENERAL INFORMATION

GPA requirement	There is no GPA requirement to apply for our exchange program.
Required level of language proficiency	There is no language proficiency requirement for application.
2017-2018 Important Dates	<p><u>2017 Fall Semester (Second Semester)</u></p> <p>Check-in Dates for Keio Housing: September 5,6,7 Orientation for Exchange Students: September 8 Final Exam Period: Until January 31, 2018 (Japanese Language Courses), Until February 2, 2018 (International Center Courses & Others)</p> <p><u>2018 Spring Semester (First Semester) Tentative</u></p> <p>Check-in Dates for Keio Housing: around March 23 Orientation date: around March 26 Final Exam Period: Until July 31, 2018 (Exams for regular faculty courses held at Hiyoshi last until August 2)</p> <p>For details, please refer to our website: www.ic.keio.ac.jp/en/study/exchange/academic_calendar.html</p>
Dates when official transcripts are sent out to the partner universities	<p>For Fall Semester: after April 1 For Spring Semester: after September 22</p> <p>*Please note that we cannot issue official transcripts before the designated dates stated above.</p>
Scholarship availability (if any)	<p>JASSO scholarship: All exchange students may apply if they meet the specific requirement. For AY2017, JASSO scholarships are available for approx. 25% of exchange students.</p> <p>Japanese Government (MONBUKAGAKUSHO: MEXT) Scholarship for Japanese and Japanese Studies: Available for JLP students from selected university</p>

Note for transfer students	Transfer student wish to apply for the JLP must have completed at least one semester at a home university (nominating institution) at the time of application. The student must be able to submit a transcript and a recommendation letter from the home university.
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NOMINATION

Nomination deadlines	2018 Spring Semester admission: October 5, 2017 2018 Fall Semester admission: March 30, 2018
Nomination form	https://wwwdc01.adst.keio.ac.jp/kj/ic/exchange/2018S_nomination_incoming_ex.html

APPLICATION

Application deadlines	2018 Spring Semester admission: October 5, 2017 2018 Fall Semester admission: March 30, 2018
Website for application information	<p>Please note that the application information will NOT be sent via e-mail to your nominees from our office. We kindly ask for your cooperation in directing your students to visit our website for application instructions.</p> <p>Application Information: http://www.ic.keio.ac.jp/en/study/exchange/apply.html</p> <p>Online Application: https://studyabroad-apply.gakuji.keio.ac.jp/inbound</p> <p>Application documents need to be uploaded:</p> <ul style="list-style-type: none"> • Study proposal • One recommendation letter • Official academic transcript • Certificate of health • Passport copy • Photo • Certificate of financial support • Application for Certificate of Eligibility (visa document) <p>Download forms: http://www.ic.keio.ac.jp/en/study/exchange/apply/application_documents.html</p> <p>*The documents uploaded by students on our online application system are now recognized as verified copies. This means students/partners will no longer need to send us original/certified copies via mail or email.</p>
Additional information	<p>As a general rule, extending one's study period is not permitted. Please advise students to plan and choose their study period very carefully when applying.</p> <p>Keio University does not arrange early exams even for those who wish to leave early due to graduation or academic schedule conflicts.</p>

APPLICATION & SELECTION TIMELINE

Spring Admission	Fall Admission	Procedures
October 5	March 30	<u>Nomination & Application deadline</u>
October - November	April - May	Screening of application documents by the Keio exchange student selection committee.
Mid-December	Mid-June	Once accepted, acceptance packages will be sent to the exchange coordinator by express mail.
Mid-December	Mid-June	Housing information will be sent by e-mail.
Mid-February	Late July	Keio will send accepted students the Certificate of Eligibility. With this certificate, students can apply for a student visa at the Japanese Embassy or consulate.
Late March *Usually around 23rd	Early September *Usually around 10th	Housing check-in
Late March	Mid-September	Orientation for exchange students

HOUSING INFORMATION

Availability of university dormitories	Keio housing (accommodations subsidized by Keio) is GUARANTEED for exchange students if they apply for housing on time.
Rent (subject to change)	The rent charged to students varies from ¥ 55,000 to ¥78,000 yen (approx. \$550 to \$780). Students will also be charged a one-time, additional maintenance fee of ¥20,000 for their first month's rent. Deposits and key money are not required.
Application procedures for housing	We will send housing information including the application procedures to students together with their acceptance letter.
Additional important information	No airport pick-up services are provided for students. Detailed directions will be given by e-mail after the student's dormitory is confirmed.

LIVING EXPENSES

Monthly living costs	Taking utilities, food, clothes, transportation, books and miscellaneous expenses into consideration, monthly living costs should come to about ¥130,000 - ¥170,000.
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<p>Example</p>	<p>Keio Housing*: ¥55,000 (room only) - ¥78,000 (breakfast and dinner inclusive for weekdays) *Utilities included</p> <p>Food: ¥30,000 - ¥60,000</p> <p>Clothes: ¥10,000 - ¥20,000</p> <p>Books: ¥7,000</p> <p>Transportation: ¥8,000+</p> <p>Medical Insurance: ¥1,500</p> <p>Mobile Phone: ¥5,000+</p> <p>Miscellaneous: ¥15,000</p>
<p>Important Notes:</p>	<p>It is important that students have enough funding to cover the expected costs of their stay at Keio, which should be at least ¥130,000 (or equivalent in their country's currency) per month for the expected period of stay. It is very difficult for exchange students to apply for a scholarship after they come to Japan. It is also difficult for exchange students to get a part-time job.</p>

Updated July 2017

KEIO UNIVERSITY, TOKYO, JAPAN