



Dormitory Information For Special International Students

Rikkyo University offers special international students (including incoming exchange students from partner institutions) five dormitories in cooperation with external contractors by signing the rental contract. All the rooms of each dormitory are single and furnished so that you can start your life in Japan smoothly. Special international students are able to apply for five dormitories as follows.

① RIR Shiinamachi ② RUID Asakadai ③ RUID Shiki ④ Rikkyo Global House ⑤ Comfort Ikebukuro

<< IMPORTANT >>

Please read the following conditions before applying.

◎ Dormitory and room assignment

- Rikkyo University makes all decisions regarding dormitory and room assignments depending on the number of incoming exchange students. Although there are differences in the dormitory fee and facilities among five dormitories, only those who are willing to stay in any of the dormitories can apply for a room. **You cannot select or refuse any particular dormitory. Please note that your preference cannot be guaranteed due to the availability of rooms at each dormitory.**
- Once the housing arrangement is made by the university, you cannot change or cancel the accommodation. Therefore, you must read the information of the dormitories carefully and understand conditions completely before your application.

◎ Payment of the dormitory fee

- The dormitory fee will be charged per semester, and must be deposited directly into the designated bank account of the cooperated management company by the due date. Note that **installment payments are not allowed.** Therefore, please consider well how to bear the dormitory fee before applying for the dormitories.

◎ Possibility of Change

- The information regarding the dormitories such as the dormitory fee and facilities which are explained in this document are subject to change in the future.

~Dormitory fee partially covered by Rikkyo University~

Rikkyo University provides support to Special International Students in many ways so that everyone can enjoy their study abroad life to the fullest. When it comes to dormitories, students can stay at the Rikkyo University International Dormitories at a special price. This is because Rikkyo covers a part of the dormitory fees.

The amount covered by Rikkyo University depends on the dormitory, but the coverage provided helps to ease the financial burden for everyone. The maximum amount that can be provided for Spring semester (4 months) is 260,000 yen and for Fall semester (6 months) is 350,000 yen.

1. RIR SHIINAMACHI

■ Buildings & Facilities

Management company	Mainichi Comnet Co. Ltd.
Number of rooms	70 rooms: 18 rooms are reserved for special international students
Nearest station	<ul style="list-style-type: none"> • Seibu Ikebukuro Line/ 7-minute walk from Shiinamachi Station • Tokyo Metro Yurakucho Line/ 9-minute walk from Kanamecho Station
Access to the University	<ul style="list-style-type: none"> • To Ikebukuro Campus about 14-minute walk • To Niiza Campus about 35 min. from Kanamecho Station by train and on foot Student Commuter Pass (as of December 2019) : ¥7,130 for 1month, ¥20,330 for 3months, ¥38,510 for 6months
Floor	Co-Ed Floor only
Room facilities	Single 16.89 m ² to 18.41 m ² / Prefabricated bath, separate toilet, separate handwashing sink, air conditioner, closet, video entryphone, Internet for 24-hour connection, gas-fired water supply, bathroom dryer, lamp, refrigerator, washing machine, bed (with mattress), desk, chair, chest, TVstand, etc...
Common facilities	Elevators, Bicycle Parking lot, Dining Room, Vending Machine, etc...
Room layout	

■ Approximate Housing Expenses

Study Period	Contract Period	Dormitory fee special price※ ¹	[Reference]	
			Original	Amount covered by Rikkyo Uni.
Spring	Late March – July 31 (4 months)	Approximately ¥420,000	Approximately ¥576,000	Approximately ¥151,000
Fall	September 1 – February 28 (6 months)	Approximately ¥570,000	Approximately ¥783,000	Approximately ¥216,000
One year	(11 months) See below ※ ²			

※¹ The dormitory fee includes food service fee (breakfast and dinner), utility fee, Internet fee, security support fee and cleaning fee.

- You are required to purchase a full meal plan (It is mandatory).
- Gas fee will be charged additionally (Approximately ¥4,000 per month).

※²If you wish to reside in the dormitory for one academic year, you are required to bear the additional dormitory fee as follows.

◎ If you continue to reside from spring semester to fall semester

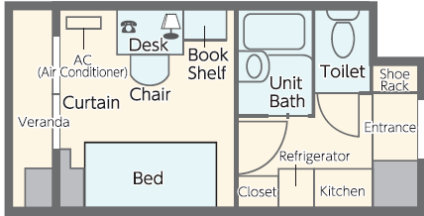
The dormitory fee (approximately ¥620,000) for August to February (7 months) must be paid by the end of July.

◎ If you continue to reside from fall semester to spring semester

The dormitory fee (approximately ¥440,000) for March to July (5 months) must be paid by the end of February.

2. RUID ASAKADAI

■ Buildings & Facilities

Management company	Kyoritsu Maintenance Co. Ltd.
Number of rooms	138rooms: 38 rooms are reserved for special international students
Nearest station	Tobu-Tojo Line/ 1-minute walk from Asakadai Station ※RUID Asakadai is located along a railway. You may be bothered by the train noise.
Access to the University	<p>▪ To Ikebukuro Campus about 27 min. from Asakadai Station by train and on foot Student Commuter Pass (as of December 2019) : ¥4,190 for 1month, ¥11,950 for 3months, ¥22,630 for 6 months</p> <p>▪ To Niiza Campus about 17 min. from Asakadai Station by train and on foot Student Commuter Pass (as of August 2019) : ¥1,620 for 1month, ¥4,620 for 3months, ¥8,750 for 6months</p>
Floor	Co-Ed Floor & Same sex floor (the number of rooms on the same sex floor is very limited)
Room facilities	Single 18 m ² / Prefabricated bath, separate toilet, air conditioner, bed (without mattress), desk, chair, bookshelf, closet, kitchenette, refrigerator, curtain, lamp, shoe box, IP telephone, Internet, TV terminal, etc...
Common facilities	Dining Room, Mail box, Laundry Room, Garbage Pit, Bicycle Parking lot, Elevators, etc...
Room layout	

■ Approximate Housing Expenses

Study Period	Contract Period	Dormitory fee special price※1	[Reference]	
			Original dormitory fee	Amount covered by Rikkyo Uni.
Spring	Late March – July 31 (4 months)	Approximately ¥230,000	Approximately ¥486,400	Approximately ¥262,400
Fall	September 1 – February 28 (6 months)	Approximately ¥306,000	Approximately ¥663,600	Approximately ¥357,600
One year	(11 months) See below ※2			

※1 You are also required to bear the other related expenses as follows in addition to the dormitory fee.

- Fire Insurance ¥3,000 (one-time)
- Telephone and Internet Fee ¥3,960 +IP telephone calling rate (per month)
- Electricity fee ¥1,848 +usage fee (per month)
Approximately ¥2,000 ~ ¥4,000 per month (including basic Electricity fee)
- Universal Service Fee ¥3 (per month/ subject to change)
- Meal Plan ¥17,066 (per month) <Optional>

※2 If you wish to reside in the dormitory for one academic year, you need to make a payment for the additional

dormitory fee as follows.

◎ **If you continue to reside from spring semester to fall semester**

The dormitory fee (¥357,000) for August to February (7 months) must be paid by the end of July.

◎ **If you continue to reside from fall semester to spring semester**

The dormitory fee (¥255,000) for March to July (5 months) must be paid by the end of February.

3. RUID SHIKI

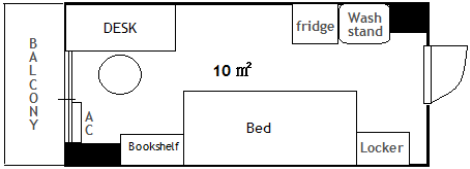
■ Buildings & Facilities

Management company	Kyoritsu Maintenance Co. Ltd. (same as RUID Asakadai)
Number of rooms	126rooms: 38 rooms are reserved for special international students
Nearest station	Tobu-Tojo Line/ 5-minute walk from Shiki Station
Access to the University	<ul style="list-style-type: none"> ▪ To Ikebukuro Campus about 29 min. from Shiki Station by train and on foot Student Commuter Pass (as of December 2019) : ¥4,250 for 1month, ¥12,120 for 3 months, ¥22,950 for 6months ▪ To Niiza Campus about 20-minute walk
Floor	Co-Ed Floor & Same sex floor (the number of rooms on the same sex floor is very limited)
Room facilities	Single 18 m ² / Prefabricated bath, separate toilet, air conditioner, bed (without mattress), desk、 chair, bookshelf, closet, kitchenette, refrigerator, curtain, lamp, shoe box, IP telephone, Internet, TV terminal, etc...
Common facilities	Dining Room, Mail box, Laundry Room, Garbage Pit, Bicycle Parking lot, Elevators, etc...
Room layout	<p>The diagram shows a rectangular room layout. On the left is a veranda. Moving right, there is an AC unit, a desk with a chair, and a bookshelf. Below the desk is a bed. To the right of the desk is a unit bath and a toilet. Further right is a shoe rack and an entrance. Below the entrance is a kitchen with a refrigerator and a closet.</p>

Housing expenses are the same as RUID Asakadai. RUID Shiki and Asakadai are managed by the same company.

4. RIKKYO GLOBAL HOUSE

■ Buildings & Facilities

Management company	Daiichi-Kousan Co.,Ltd.
Number of rooms	82rooms: 39~59rooms are reserved for special international students
Nearest station	Tobu-Tojo Line/ 4-minute walk from Shiki Station
Access to the University	<p>▪ To Ikebukuro Campus about 27 min. from Shiki Station by train and on foot Student Commuter Pass (as of December 2019): ¥4,250 for 1month, ¥12,120 for 3 months, ¥22,950 for 6months</p> <p>▪ To Niiza Campus about 15-minute walk</p>
Floor	Male floor: 2nd,6th 、 Female floor: 4th,5th 、 Co-Ed floor: 3rd
Room facilities	Single 10.00 m ² / Bed (with mattress), air conditioner, mini refrigerator, closet, desk, chair, book shelf, Internet, curtains, minimal-style washstand
Common facilities	Shower, Toilets, Dining Room, Kitchen, Laundry Room, etc... Note: Elevators are not placed in the building. Showers and the kitchen are placed on the 1st floor.
Room layout	

■ Approximate Housing Expenses

Study Period	Contract Period	Dormitory fee special price※1	[Reference]	
			Original dormitory fee	Amount covered by Rikkyo Uni.
Spring	Late March – July 31 (4 months)	Approximately ¥166,600	Approximately ¥262,600	Approximately ¥96,000
Fall	September 1 – February 28 (6 months)	Approximately ¥205,000	Approximately ¥349,000	Approximately ¥144,000
One year	(11 months) See below ※2			

※1 **The dormitory fee includes utility fee, Internet fee and cleaning fee.** However, you will be charged for the amount of electricity that exceeds 100kWh per month.

※2 If you wish to reside in the dormitory for one academic year, you are required to make a payment for the additional dormitory fee as follows.

◎ If you continue to reside from spring semester to fall semester

The dormitory fee (¥210,000) for August to February (7 months) must be paid by the end of July.

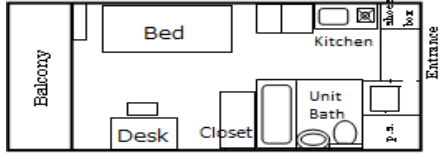
◎ If you continue to reside from fall semester to spring semester

The dormitory fee (¥150,000) for March to July (5 months) must be paid by the end of February.

5. COMFORT IKEBUKURO

Comfort Ikebukuro is an apartment complex where other residents besides Rikkyo University students reside. We expect you to respect others and maintain good manners. Unlike the other dormitories, a manager is on duty only in the day time.

■ Buildings & Facilities

Management company	Tobu real estate Co., Ltd.
Number of rooms	61rooms: Approximately 35 rooms are reserved for special international students
Nearest station	JR Yamanote Line/ 17-minutes walk from Ikebukuro Station Tokyo Metro Yurakucho Line/ 7-minutes walk from Kanamecho Station Seibu Ikebukuro Line/ 8-minutes walk from Shiinamachi Station
Access to the University	<ul style="list-style-type: none"> ▪ To Ikebukuro Campus about 3 minute on foot ▪ To Niiza Campus about an hour from Ikebukuro station by train and on foot Student Commuter Passes (as of January 2019): ¥4,250 for 1month, ¥12,120 for 3 months, ¥22,950 for 6months
Apartment manager	Apartment manager is on duty during the following office hours: Monday to Saturday 1:00 p.m. to 5:00 p.m.
Floor	Co-Ed Floor only
Room facilities	One bedroom 21 m ² / Prefabricated bath and toilet, air conditioner, bed (with mattress), desk, chair, closet, kitchenette, refrigerator, washer, curtain, lamp, shoe box, Internet, TV terminal, etc...
Common facilities	Mail box, Garbage Pit, Bicycle Parking lot, Elevators, etc...
Room layout	<div style="display: flex; align-items: center;">  <div style="margin-left: 20px; border: 1px solid black; padding: 5px; flex-grow: 1;"> Layout of the room may vary from the image. </div> </div>

■ Approximate Housing Expenses

Study Period	Contract Period	Dormitory fee special price※1	[Reference]	
			Original dormitory fee	Amount covered by Rikkyo Uni.
Spring	Late March – July 31 (4 months)	Approximately ¥352,000	Approximately ¥423,000	Approximately ¥70,800
Fall	September 1 – February 28 (6 months)	Approximately ¥462,000	Approximately ¥567,400	Approximately ¥106,200
One year	(11 months) See below ※2			

※1The dormitory fee includes the fire insurance fee, cleaning fee, key replacement cost and utilities and internet fee.

※2If you wish to reside in the dormitory for one academic year, you need to make a payment for the additional dormitory fee as follows.

◎ If you continue to reside from spring semester to fall semester

The dormitory fee (¥506,800) for August to February (7 months) must be paid by the end of July.

◎ If you continue to reside from fall semester to spring semester

The dormitory fee (¥362,000) for March to July (5 months) must be paid by the end of February.

※All of the Comfort Ikebukuro residents must purchase bedding sets (3,500 Yen or 8,500 Yen). The details of the bedding sets and payments will be announced after a move-in.

For example) bedding sets (8,500 Yen): a comforter, a pillow, a thin mattress, a storage bag, and fitted sheets.

① ~ ⑤ Common items

■ Optional Services

◎ Bedclothes Leasing service

Each dormitory except Comfort Ikebukuro offers bedclothes leasing as an optional service. Bedclothes leasing includes a comforter, a pillow, and a bed sheet. Bed sheets can be exchanged on a regular basis. Prior application is necessary for bedclothes leasing. After receipt of application, cancellation will not be accepted, and there will be no refund for cancellation.

Price: As of July 2020	4 months	6 months	11 months
RIR Shiinamachi	¥13,200	¥18,150	¥25,850
Rikkyo Global House			
RUID Asakadai · Shiki	¥17,710	¥21,670	¥31,570

*The bedclothes leasing service of RUID Shiki and Asakadai comes with a urethane foam mattress. As for RIR Shiinamachi and Rikkyo Global House, a mattress is placed in each room regardless whether you apply for the service or not.

※All of the Comfort Ikebukuro residents must purchase bedding sets (3,500 Yen or 8,500 Yen). The details of the bedding sets and payments will be announced after a move-in.

For example) bedding sets (8,500 Yen): a comforter, a pillow, a thin mattress, a storage bag, and fitted sheets.

◎ Meal Plan

The following dormitories serve meals as an optional service.

	Monthly fee (As of July 2020)
RIR Shiinamachi	Required (food service fee is included in the dormitory fee)
RUID Asakadai · Shiki	¥17,066(per month)

※**As of July 2020, we are unable to meet specific dietary requirements for health or religious reasons. If you have any, please describe that in your dorm application form.** Meals are not served at both Rikkyo Global House and Comfort Ikebukuro. However, you can cook for yourself at the shared kitchen (Rikkyo Global House) or at your room (Comfort Ikebukuro).

■ Contract Period: In principle, you cannot move out during the contract period.

Study period	Contract Period
Spring semester (April ~ July)	Late March – July 31 (4 months)
Fall semester (September ~ February)	September 1 – February 28 (6 months)

*Even If you move in to the dormitory after the contract period start, the dormitory fee and other fees will be charged from the contract start date.

*The contract start date differs every year.

* You cannot move in to the dormitory on Sundays or holidays. As for Comfort Ikebukuro, you cannot move in on Saturdays, Sundays or holidays. For more information about the check-in time, please refer to the 'FAQ'.

■ Extension for the Dormitory Stay

If you wish to continue to reside in the dormitory after your contract ends, you can extend your stay up to the date indicated below. The dormitory fee and the other fees will be calculated on daily pro-rate. (Please keep in mind that you cannot move out on Sundays or national holidays. As for Comfort Ikebukuro, you cannot move out on Saturdays, Sundays or national holidays)

Contract End Date	Extension of stay (Anticipated date)
July 31	August 6 (2021)
February 28	March 9 (2022)

■ Renewal of Housing Contract

If you plan to study at Rikkyo for one academic year, and wish to continue to reside at the dormitory in the second semester, you must submit 'Continuation Notice' as well as the signed contract by the due date. Please note that the maximum period of residence shall be up to 11 months.

Spring (April) admission : early June

Fall (September) admission : early December

■ Resident Supporter

Every dormitory except Comfort Ikebukuro has students called 'resident supporter'. They reside in each each dormitory to help international students adjust to campus and life in Japan. Get to know your RS as they are your link to campus resources. Note Comfort Ikebukuro does not have RS.

■ Notes

1. The dormitory fee is charged per semester and must be deposited directly into the designated bank account of the cooperated management company by the due date. **In principal, you are not allowed to make installment payments.**
2. Monthly charges such as utility bill, telephone/internet bill must be paid monthly by the due date through the designated way of the cooperated management company.
3. If you wish to extend their stay longer than the contract period, you are allowed to stay until the date designated on this document. The dormitory fee, electricity, telephone/internet and universal charges incurred during the period are calculated by the day.
4. Even if you do not stay at the dormitory for an entire month, housing expenses must be paid in full for the month.
5. In principle, you cannot move out of the dormitory in the middle of the contract period. However, if you submit a request for the termination of tenancy with a reasonable explanation, the International Office will review the case and may grant the permission for move out if deemed necessary. It is still your responsibility to bear the full amount of the dormitory fee for the entire term of the contract.

■ Major Rules and Regulations *Note: Rules and Regulations differ between the dormitories

- Each dormitory has curfew.
- Please lock the door whenever you leave your room.
- Do not enter the floors or rooms of the opposite sex.
- Please separate garbage following each dormitory's instruction.
- Please notify the dormitory manager in advance if you wish to stay out for the night. (except for Comfort Ikebukuro)
- Please have your meeting at the dining room when you have a visitor.

- You are not allowed to smoke in the dormitory. You cannot even smoke in the balcony or entrance area. You will be charged for the cleaning of any wall discoloration caused by smoking.
 - Special International Students need to follow the instructions given by the International Office
- *There are other rules. Please carefully read the attached document “Dormitory Regulations”.

■ Dormitory Regulations and photos

<http://s.rikkyo.ac.jp/dormphoto>

■ FAQ & Regulations

<http://english.rikkyo.ac.jp/exchange/index.html>

If you have any questions regarding the dormitories, please contact the International Office.

International Office (Housing coordinator)

Email: NkokusaiC@rikkyo.ac.jp