

Exchange Program – Fact Sheet for Partner Universities

(Academic Years 2014/2015 and 2015/2016)



For more detailed information please visit our website www.studyabroad.uni-bonn.de

Institutional Contact	
<p>Address: International Office Poppelsdorfer Allee 102 53115 Bonn – Germany Fax: + 49 - 228 - 73 5891</p> <p>Office hours: 9.00 a.m. - 5.00 p.m.</p> <p>www.studyabroad.uni-bonn.de</p> <p>www.international.uni-bonn.de</p>	<p>Contacts:</p> <p>Christina Timpernagel (née Flach) Deputy Director Interim Head of Unit “International Cooperation and Marketing” Program Coordinator Phone: +49 – 228 · 73 3056 Email: timpernagel@uni-bonn.de</p> <p>Sharon Williams Program Assistant – Administration Phone: +49 – 228 · 73 7831 Email: sharon.williams@uni-bonn.de</p> <p>Martina Stephan Program Assistant – Transcripts Phone: + 49 – 228 · 73 7627 Email: martina.stephan@uni-bonn.de</p> <p>Vanessa Dreier Program Assistant – Student Questions Email: studyabroad@uni-bonn.de</p> <p><i>Outbound Bonn Students:</i></p> <p>Susanne Maraizu Head of Unit “Study Abroad (Outbound), Erasmus Program” Phone: +49 – 228 – 73 5954 Email: marazu@uni-bonn.de</p> <p>Chantal Cowan Advisor for Exchange Program (Outbound) Phone: +49 – 228 – 73 5951 Email: outgoingexchange@uni-bonn.de</p>
Application Deadlines and Online Procedure	
<p>Deadlines for written applications and for dorm reservation</p> <p>Applications must be submitted online by the student at the website printed on the right prior to the deadline dates. The printed applications together with the supporting material must subsequently be sent to our office by the home International Office by the deadline dates at the latest.</p> <p>Cancellation deadline</p>	<p>Winter Term: May 31 Summer Term: November 30.</p> <p>www.Studyabroad.uni-bonn.de. Please follow the link to “Program Application”</p> <p>Winter Term: June 30, Summer Term: December 31</p>
Sessional Dates	
<p>Academic Calendar</p>	<p>www.studyabroad.uni-bonn.de. Please follow the link to “Academic Calendar” (orientation begins alternatively in March and September)</p>

Arrival Information for Exchange Students participating in orientation	
Arrival date Winter Term 2014-2015 Summer Term 2015 Winter Term 2015-2016 (tentative) Summer Term 2016 (tentative)	September 2, 2014 March 3, 2015 September 7, 2015 March 2, 2016 <p style="text-align: right;">} (This is the compulsory arrival date for all students who wish to participate in the orientation course.)</p>
Orientation course (an optional 4 to 5 week intensive German language and culture course including various excursions and social activities)	Cost 580 Euros (must be paid on arrival day or within first week of orientation in cash) Cancellation after June 30/December 31 is subject to a cancellation fee of 20%; Cancellation after July 31/January 31 is subject to a cancellation fee of 80%)
Will the students be met at the airport?	No. Students will be welcomed at the international office.
Arrival Information for Exchange Students NOT participating in orientation in September/March	
Arrival date	On or after October 1/April 1 For your information a week of course information and counseling including course registration is held in the week prior to the beginning of classes (see Academic Calendar).
Departure Information for Exchange Students	
Recommended departure date	Students will have to vacate their dorms by February 28 for winter term and July 31 for summer term since the dorms are rented on a monthly basis. However, students are entitled to vacate their dorm straight after the end of classes. Please be aware that exams may be held the week after the classes end. Please see the academic calendar for end of term dates.
Visa	
What is the procedure for obtaining a visa?	USA, Australia, Canada, Japan, Korea, New Zealand: Students from these countries do not have to apply for a visa prior to their departure from their home country, but must apply for their electronic residence permit (visa) within three months after arrival in Germany. The following documents will be required: an application form (to be filled out by the student), a confirmation letter of enrolment and insurance (supplied by our office), biometrical photos and the application fee of approx. 100-130 Euros (supplied by the student). Our office will assist the students with this procedure when they are in Bonn. Other countries: A letter of acceptance is sent out to the partner universities prior to the students' departure which is required by the students to apply for their visa in their own country. An electronic residence permit in Bonn must be applied for within three months after arrival. (Please see above.)
Program Eligibility	
Students eligible for this program	Undergraduate/Graduate/PhD with a good academic standing.
Maximum number of students acceptable	In accordance with the Agreement Policy between the University of Bonn and the Partner University
Academic Requirements	
Language ability requirement	Basic ability to communicate in German: Reference level A1 ("Breakthrough") completed, according to the "Common European Framework of Reference for Languages" of the Council of Europe.

Course Information	
Curriculum structure	B.A./B.Sc./M.A./M.Sc./PhD
Subject Instruction	Depending on their language and academic background, students may choose lectures, seminars, and tutorials from the regular university course catalogue (see www.basis.uni-bonn.de). Specific academic requirements may apply to certain university classes.
Primary language of instruction	German
Courses taught in English	Courses taught in English are also available and vary from semester to semester (see www.basis.uni-bonn.de > British flag > "Course overview" > "Search for lectures", choose "englisch" from the drop-down list "Language of instruction".) Please note that a certain TOEFL score or equivalent for non-native English speakers might be required for classes taught in English.
German Language Training	Students will be advised to take language classes during the semester in accordance with their language skills.
Cost of German Language Training	Currently waived for Exchange Students during semester
Details of German Language Training	Course descriptions and further information will be available after arrival or at www.studyabroad.uni-bonn.de , go to "Course Information".
Faculties available	All faculties (Medical School on special request).
Graduate Courses	Exchange students can apply for courses in Graduate Schools. A decision on admission is made on a case by case basis in communication with the respective departments and will depend on the student's academic standing. There are a number of international graduate programs (also taught in English) at Bonn. Please note that students should not apply to the graduate school directly, but rather apply through our office using the online application system available on our website (see application procedure).
Subject description and course catalogue	For an overview go to: http://www.studyabroad.uni-bonn.de (> "Course Information", > "Courses offered by the University") and see www.basis.uni-bonn.de
Course registration	Students who do not take part in orientation are advised to contact the Professors of the classes they wish to attend via email prior to their departure.
Maximum und minimum full-time course load	Students are required to take between 12 and 18 contact hours/semester; approx. 30 ECTS/semester.
Transcripts	Students will be requested by us to fill out a course registration form after registering for courses. Transcripts will be prepared according to the courses on this form and sent directly to the home university exchange office after completion at the end of the semester. Students can also apply for an unofficial student copy.

Accommodation															
University Dorms															
Is university housing available?	Yes, single rooms (some with own kitchen and shower room) are offered for students up to the age of 30. Meals are not included. Students can visit the student cafeteria (costs approx. 2.00 – 3.00 Euros per meal) Cancellation after July 15/January 15 is subject to a cancellation fee of one month's rent. The lease must be signed at the Studentenwerk Bonn after arrival. The first month's rent and a room deposit of two months' rent must be paid when signing the lease either in cash or by credit card.														
First available date?	See arrival dates for orientation, otherwise October 1/ April 1.														
Must leave by date?	Winter semester: February 28, summer semester: July 31														
Bed-linen and towels provided?	Bed-linen yes (a deposit of 10 € may apply), towels no.														
Is university housing available during the vacation period?	Yes														
Private housing															
Is private housing available?	Yes														
Is a private housing list available?	Students are advised to find accommodation through online resources or local newspapers Private housing is not recommended since it is generally too expensive and hard to find.														
Financial Matters															
Monthly cost of living during semester	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Housing: on-campus</td> <td style="text-align: right;">200 – 350.00</td> </tr> <tr> <td>Food</td> <td style="text-align: right;">160.00</td> </tr> <tr> <td>Laundry, Clothing, Sanitary Products</td> <td style="text-align: right;">80.00</td> </tr> <tr> <td>Health Insurance</td> <td style="text-align: right;">80.00</td> </tr> <tr> <td>Books, etc.</td> <td style="text-align: right;">30.00</td> </tr> <tr> <td>Telephone, Hobbies, Sports, etc.</td> <td style="text-align: right;">90.00</td> </tr> <tr> <td>Approx. costs per month in Euros</td> <td style="text-align: right;">600-750.00</td> </tr> </table> <p>(Housing off-campus 300 – 350.00 Euros)</p>	Housing: on-campus	200 – 350.00	Food	160.00	Laundry, Clothing, Sanitary Products	80.00	Health Insurance	80.00	Books, etc.	30.00	Telephone, Hobbies, Sports, etc.	90.00	Approx. costs per month in Euros	600-750.00
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Approx. costs per month in Euros	600-750.00														
University Social Fee	Social Fee incl. Public Transport, approx. 255.00 Euros/ semester														
Orientation course fee (course is optional)	580.00 Euros to be paid in cash on arrival day or within first few days														
University Housing	The first month's rent and a room deposit of two months' rent are to be paid upon arrival.														
Visa Application Fee	Approximately 100.00-130.00 Euros														
University tuition fees for language courses	Waived for exchange students														
Are visiting international students allowed to work?	On-campus/off-campus: yes, up to 120 days per year														
Is a special visa required for work?	On-campus/off-campus: no (work permit may be required)														
Scholarships	Students can apply for scholarships with the German Academic Exchange Service (DAAD) www.daad.org ,														

Health Insurance	
Is the purchasing of medical insurance suggested or compulsory?	<p>Students must have proof of sufficient insurance coverage on arrival in Bonn. We recommend purchasing a German public health insurance policy.</p> <p>The insurance policy covers the prevention, early-detection and treatment of illnesses for out-patients and also includes dental and hospital treatment. It does not cover repatriation costs and in some cases students may have to contribute to the costs of treatment e.g. prescriptions.</p> <p>The insurance policy is only available to students up to the age of 29 years. Students over the age of 29 are requested to purchase their own private insurance.</p>
Cost per month	Approx. 80-85 Euros per month.
Institutional Information	
<u>General introduction to our University and the city of Bonn</u>	
<p>The Rheinische Friedrich-Wilhelms-Universität Bonn (University of Bonn) was founded in 1818. With a student body of about 34.500, the University is one of Germany's largest academic institutions and with about 4.000 foreign students from all over the world also one of the most internationally oriented. A wide range of course offerings, an outstanding reputation in teaching and research and a unique location make the University an especially attractive place to study.</p> <p>Bonn, the former Federal Capital of Germany, is located on the Rhine and a centre for the Rhineland's way of life, art and culture. The city celebrated in 1989 the 2000th Anniversary of its founding as a Roman settlement. Bonn is Germany's UN city with its 19 UN Agencies and has approx. 150 international organisations. Furthermore, the city is also the birthplace of Beethoven, has a beautiful historic town center with a daily open market, numerous museums and many other buildings and events of significance and cultural interest.</p>	
<u>Programs offered at the University of Bonn</u>	
<p>Programs at the University of Bonn are offered by the faculties of Protestant Theology, Catholic Theology, Law and Economics, Medicine, Arts, Mathematics and Natural Sciences, Agriculture and Education.</p> <p>The Faculty of Arts offers programs in Anthropology, Archaeology, English, French, German, Dutch, History, Greek, Latin, Linguistics, Philosophy, Spanish, Sociology, Psychology and others. The Sciences include Biology, Chemistry, Physics, Geography, Computer Science, Meteorology and Mineralogy.</p> <p>For a list of all courses and degrees offered by the University of Bonn, please see the following website: www.uni-bonn.de/studying/courses-and-degrees</p>	
<u>Unique Features</u>	
<p>More than sixty years of tradition and experience go into the University of Bonn's immersion study abroad program. Students may expect to be supported by the full range of student services including academic guidance, intercultural experience, counseling, and registration assistance. The university language proficiency requirement for foreign students is waived for program students and they can profit from the program's flexible character by choosing from language and topical classes for international students as well as the full course catalogue of the University.</p> <p>During the semester the International Office offers an extensive cultural program as well as various other programs to ensure cultural immersion.</p>	