

Fact Sheet 2017/18 – “University of Freiburg Global Exchange”

General Information:

Full university name	Albert-Ludwigs-Universität Freiburg (English: University of Freiburg)
Contact	International Office Albert-Ludwigs-Universität Freiburg Fahnenbergplatz D-79085 Freiburg/Germany Fax: +49 761 203-4377 Email: io@uni-freiburg.de www.international.uni-freiburg.de/
Number of students	25,000 students
Number of international students	3,600 international students (≈15%)
Director International Office	Ms. Katharina Aly
Team Coordinator Mobility Services	Dr. Jens Langer
INCOMING “Freiburg Global Exchange” students <i>(= students coming to Freiburg; university-wide bilateral exchange programs; NOT Erasmus)</i>	<ul style="list-style-type: none"> ▪ Ms. Silvia Kühnle (Incoming Service) ▪ Ms. Dunja Weber (Incoming Service) Global-Incoming@io.uni-freiburg.de ▪ Ms. Susanne Obert (Baden-Württemberg scholarship) bw-stipendium@io.uni-freiburg.de
OUTGOING “Freiburg Global Exchange” students <i>(= Freiburg students going abroad; university-wide bilateral exchange programs; NOT Erasmus)</i>	<ul style="list-style-type: none"> ▪ Dr. Jens Langer (Asia incl. Russia, Oceania) jens.langer@io.uni-freiburg.de ▪ Ms. Mareen Kästner (USA, Canada, Oxford) mareen.kaestner@io.uni-freiburg.de ▪ Ms. Susanne Obert (Baden-Württemberg scholarship) bw-stipendium@io.uni-freiburg.de

Dates:

	Winter semester (German semester 1)	Summer semester (German semester 2)
Semester dates	1 October 2017 – 31 March 2018	1 April 2018 – 30 September 2018
Application deadline for Freiburg Global Exchange (incoming) students	1 May 2017	1 November 2017
Arrival Days for Freiburg Global Exchange students participating in the intensive language course in March/September	1 September 2017 from 11 a.m. 4 September 2017 from 9 a.m.	1 March 2018 from 11 a.m. 2 March 2018 from 9 a.m.
Arrival Days for Freiburg Global Exchange students, official semester start	2 October 2017 from 11 a.m.	3 April 2018 from 11 a.m.
Welcome Days (Orientation)	4 – 9 October 2017	4 - 9 April 2018
Orientation mandatory?	Yes	Yes
Teaching periods	16 October 2017 – 10 February 2018	16 April – 21 July 2018
Exam periods	Usually at the end of the teaching period, but courses might have exams up to two weeks after the end of the teaching period or later.	
Holidays & Vacation periods	<ul style="list-style-type: none"> • All Saints' Day, 1 November 2017 • Christmas break, 24 December 2017 – 6 January 2018 	<ul style="list-style-type: none"> • May Day, 1 May 2018 • Ascension Day, 10 May 2018 • Pentecost break, 22-26 May 2018 • Corpus Christi, 31 May 2018
For more information on dates, deadlines & events:	www.uni-freiburg.de/go/sem-term	

Arrival:

Do you offer airport pick up?	No
Nearest airports	EuroAirport Basel-Mulhouse-Freiburg Frankfurt (Germany), Zuerich (Switzerland)
Nearest train station	Freiburg i.Br, Hauptbahnhof (Main Station)

Accommodation:

University accommodation	The International Office will provide accommodation in a student dormitory to all University of Freiburg Global Exchange students upon application (see "Application" below).
Types of housing	Student dormitories with single apartments or single rooms in shared apartments.
What's the distance from housing to the university?	5-15 minutes by tram or bus, 5-20 minutes by bicycle, 10-40 minutes on foot, depending on dorm location.
Are meals included in housing?	No

How many people share a bathroom and a kitchen?	1-7 (some entire floors might share multiple bathrooms and kitchens)
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Application:

Application materials	www.studium.uni-freiburg.de/documents/austausch
Application procedure	<p>1) Please fill in the nomination sheet you will receive by email.</p> <p>2) Your student(s) have to prepare the following supporting documents before they fill in the online application:</p> <ul style="list-style-type: none"> • Copy of passport page <i>(showing the nationality and personal details; the passport should be valid for at least a year)</i> • One digital photo • Language certificate (if available) <i>(e.g. DAAD certificate, others also accepted)</i> <p>3) The student(s) will find our online application form at the following link: www.uni-freiburg.de/go/global-bewerbung <i>Note: This form should be used only by Exchange Students coming to the University of Freiburg within an university-wide exchange agreement that is coordinated by the International Office ("University of Freiburg Global Exchange") and NOT by Erasmus students.</i></p> <p>4) The student(s) have to send the online application and upload the above mentioned documents.</p> <p>5) 4 biometric passport photos <i>(35 x 45 mm, first name and family name on the back)</i> have to be sent via regular mail to: University of Freiburg International Office z.Hd. Silvia Kühnle/ Dunja Weber D-79085 Freiburg Germany</p> <p>6) PhD students are welcome during regular semester dates and in addition need to hand in a letter of acceptance ("Betreuungsusage") issued by a Freiburg supervisor.</p>
Application outcome	Freiburg Global Exchange students will receive an admission letter, housing offer, and further helpful information in June/July (for those coming in October) or in January/February (for those coming in April) respectively. Admission is always granted for one semester only; reregistration for the second semester (one-year exchange) is possible/necessary in Freiburg.
Admission	Admission is granted under the status of non-degree-seeking -student. Please note that the maximum age of participants at the Freiburg Global Exchange Program is 35 years for students as well as for PhD students. Admission is limited to the applicant and does not include family members such as spouses and/or children.

Extension of exchange period	Extension of admission beyond the exchange semester/year is only possible under exceptional circumstances.

Academics:

Areas of study available to Global Exchange students	Classes from all faculties, exceptions listed below. (Language) prerequisites may apply.
Areas of study NOT available to Global Exchange students	Medicine, Dentistry, Pharmacy, Molecular Medicine, Psychology, Liberal Arts and Sciences (University College Freiburg)
Language(s) of instruction	German, with some courses taught in English. For detailed information please see current course catalogue and search for English taught classes or consult study advisors at the faculties.
Language requirements	Freiburg Global Exchange students should have German language skills at least at level A1 (CEFR*). Regular classes held in German will require B2/C1. <i>*Common European Framework of Reference for Languages (CEFR)</i>
Language Teaching Center (SLI)	www.sli.uni-freiburg.de/home-en
Preparatory language courses	Four weeks intensive German language courses are offered by the Language Teaching Center (SLI) : <ul style="list-style-type: none"> • General fees apply (course fee: ≈650 EUR + accommodation: ≈350 EUR) • Available in: March, August, September www.uni-freiburg.de/go/sommer-winter-home-en
Language courses available during the semester	During the semester a variety of tuition-waived German language courses and seminars (language levels A2-B2) are offered for Freiburg Global Exchange students through the Language Teaching Center (SLI) . Freiburg Global Exchange students will be informed about registration by email.
German Department	The German Department/Deutsches Seminar is a university institution focusing on scientific teaching and research for which a high level of language skills (B2/C1) is essential.
Full time course load per semester	Recommendation for exchange students: 24 ECTS points with no up nor down limit.
Course catalogue	Available from July onwards (for those coming in October, winter semester) and from January onwards (for those coming in April, summer semester). For courses, course descriptions, contacts etc. please see: www.uni-freiburg.de/go/vvz and/or contact study advisors at the faculties.
Course registration	Around August (for those coming in October, winter semester) And February (for those coming in April, summer semester). Registration process online, sometimes by email or personally. For questions please contact study advisors at the faculties.

Credit transfer	It is the responsibility of the applicant to liaise with his or her home university with regard to arrangements for credit transfer.
Transcripts	Records of academic achievements (including European Credit Transfer System records – ECTS) are produced on demand.

Finance and Insurance:

Cost of living estimates per month	<ul style="list-style-type: none"> • Accommodation: 250 – 400 EUR • Food: 200 EUR • Clothes: 50 EUR • Study materials: 40 EUR • Public transportation: 89 EUR (Semester ticket valid for 6 months) • Health insurance: 89 EUR • Telephone, TV, Internet: 50 EUR • Miscellaneous: 80-100 EUR <p>Minimum living expenses: 750 – 900 EUR per month</p> <p><i>Note: All figures are intended as an orientation only.</i></p>
Student and administrative fees	<p>All students of the University of Freiburg must pay in student and administrative fees (currently 142 EUR per semester) for different services offered by the Students' Union and the right to purchase the semester ticket (public transport) for students. Freiburg Global Exchange students currently pay a reduced rate of currently 78 EUR.</p> <p>All students must pay 400 EUR for the dormitory as deposit, which will be refunded at the end of their stay.</p>
Baden-Württemberg Scholarship	<p>Exchange students who receive a placement (1 or 2 semesters) in the University of Freiburg Global Exchange Program (NOT Erasmus) are eligible and encouraged to apply for this specific scholarship.</p> <p>Please keep in mind strict deadlines usually 1 April for the winter semester resp. 1 November for the summer semester due to an online application process! For details please refer to link above.</p>
DAAD scholarships	<p>The DAAD (Deutscher Akademischer Austauschdienst; German Academic Exchange Service) offers a variety of scholarships for German and Non-German (exchange) students, PhD students, and researchers. Detailed information can be found on www.daad.de.</p> <p>Application has usually to be done in home countries in advance.</p>
Health insurance	<p>All (Freiburg Global Exchange) students need proof of sufficient health insurance before enrolment at the University of Freiburg. This might be a health insurance plan from their home country. In this case please provide contact information of provider and plan description in advance. However, we do recommend the purchase of a German public health insurance plan, which offers maximum security. Costs are approximately 89 EUR per month.</p> <p>The University of Freiburg will not cover any medical bills for</p>

	(Freiburg Global Exchange) students.
Liability Insurance	We strongly recommend arranging liability insurance. This insurance covers typical risks of everyday life, for example, if you unintentionally violate a pedestrian with your bike. Liability insurance in Germany costs around 50 EUR per year.

Miscellaneous:

Center for Key Qualifications	The Center for Key Qualifications (ZfS) offers two courses for international students (3 ECTS points each, language level around A2): “Interkulturelle Kompetenz – Studium in Deutschland” (winter and summer semester) and “Wissenschaftliches Schreiben im Studium” (only winter semester).
Resources/services for students with disabilities	For services for students with disabilities please see: www.studium.uni-freiburg.de/service_und_beratungsstellen/studying-with-a-disability/handicap-en
Visa Requirements	Nationals from Non-EU-Countries have to apply for a visa for educational purposes at a German Embassy in their home country. Nationals from EU-Countries as well as Iceland, Liechtenstein, Norway, Switzerland, Australia, Israel, Japan, Canada, New Zealand, the Republic of Korea and the USA do NOT need a visa. ALL Freiburg Global Exchange students have to apply for a residence permit with the local authorities (Ausländerbehörde) after arriving in Freiburg.
Emergencies	German universities do usually not provide emergency phone contacts. For emergencies therefore please call European Emergency Number 112 free of charge to reach police, medical services or fire brigade.

Important Websites

- **University of Freiburg**
www.uni-freiburg.de
- **International Office (IO)**
www.international.uni-freiburg.de
- **International Admissions and Services (IAS)**
www.uni-freiburg.de/go/ias-en
- **Student Services Freiburg (SWFR)**
www.swfr.de/en/
- **Local authorities (Ausländerbehörde)**
www.freiburg.de/pb/,Len/205368.html
- **Course catalogue**
www.uni-freiburg.de/go/vvz
- **Language Teaching Center**
<http://www.sli.uni-freiburg.de/home-en>
- **Transcripts**
[Transcripts](#)
- **Baden-Württemberg scholarship**
[Baden-Württemberg Stipendium](#)