

FACT SHEET

for exchange student program **WeltWeit 2017/18**

I. General Information	
Name of university	Universität Augsburg / University of Augsburg
President	Prof. Dr. Doering-Manteuffel
Institution dealing with exchange program	Akademisches Auslandsamt / International Office (referred to as IO below)
Contact information (Address, TEL, FAX, email)	<p>Universität Augsburg Akademisches Auslandsamt Universitätsstrasse 6 86159 Augsburg GERMANY</p> <p>TEL +49 821 598 5148 (Secretary's office) www.aaa.uni-augsburg.de</p>
Exchange program coordinator	<p>Sabine Meister-Hartherz (Mrs.)</p> <p>TEL +49 821 598 2861 EMAIL weltweit.incoming@aaa.uni-augsburg.de</p> <p>Sabine Meister-Hartherz Akademisches Auslandsamt Universität Augsburg Universitätsstr. 6 D - 86159 Augsburg GERMANY</p>
Website for exchange-related information	http://www.aaa.uni-augsburg.de/en/incoming/weltweit/
Online academic calendar available?	<p>http://www.aaa.uni-augsburg.de/en/incoming/general/academic-calendar.html</p> <p>Winter semester: 1 Oct. – 31. Mar. Summer semester: 1. Apr. – 30. Sep.</p>

II. Application	
1. Application procedure at the International Office (IO)	
→ Application as a participant in the exchange program	
Application requirements	<ul style="list-style-type: none"> ▪ Applicants are enrolled students at the partner university ▪ the IO at the partner university nominates suitable candidates

<p>Language requirements</p>	<p>The following language skills need to be proven to participate in the WeltWeit exchange program:</p> <p>a) German language skills on level B2 (CEFR) <i>or</i> b) Basic knowledge in German <u>and</u> English language skills on level B2 (CEFR).</p> <ul style="list-style-type: none"> ▪ Accepted proof of language skills: http://www.aaa.uni-augsburg.de/en/incoming/weltweit/prospective/application/language_skills/ ▪ B2 according to the Common European Framework of Reference for Languages (CEFR): http://www.coe.int/t/dg4/linguistic/source/framework_en.pdf ▪ Placement test: http://www.goethe.de/cgi-bin/einstufungstest/einstufungstest.pl
<p>Suggested duration of study for exchange</p>	<ul style="list-style-type: none"> ▪ Possible exchange period: one or two semesters ▪ Our suggestion: two semesters
<p>Application documents</p>	<p>The IO at the partner university sends in name of the candidates:</p> <ol style="list-style-type: none"> 0. Completed nomination form (provided by the University of Augsburg, completed by the IO at the partner university) 1. Copy of Passport 2. CV (not more than 2 pages) 3. Motivation Essay Why do you want to take part in the WeltWeit program? Why should you be chosen for the WeltWeit Scholarship? (not more than 1 page) 4. Proof of German Language Skills 5. poss. Proof of English Language Skills 6. Enrollment Certificate of the home institution 7. official Transcript of Records of the home institution 8. Letter of Recommendation by a professor/lecturer of the home institution
<p>Deadline for application at the IO</p>	<ul style="list-style-type: none"> ▪ Winter semester: April 30 ▪ Summer semester: October 31
<p>Further application procedure</p>	<ul style="list-style-type: none"> ▪ The IO (Sabine Meister-Hartherz) examines the application documents and notifies the students/IO whether they can study at the University of Augsburg ▪ After positive notification and once the online form is

	activated the students can apply online
2. Online application → official application as a student of the University of Augsburg	
Link to the online application form	<ul style="list-style-type: none"> ▪ Link to the online form: http://www.uni-augsburg.de/en/services/studentenkanzlei/foreign-certificates/study_exchange/ ▪ Assistance and further information: http://www.aaa.uni-augsburg.de/en/incoming/weltweit/participants/application_admission/
Online application period	<ul style="list-style-type: none"> ▪ Winter semester: starting mid / end of November ▪ Summer semester: starting mid / end of May
Further procedure	<ul style="list-style-type: none"> ▪ The online application form is completed and submitted online ▪ The students will receive an acceptance letter within 2-4 weeks. The acceptance letter is required to apply for student visa (at the German Embassy) and to enroll at the University of Augsburg.
Procedure of applying for student visa	Please ask at your embassy.
3. Enrollment → students enroll personally after their arrival in Augsburg	
Required documents	<ul style="list-style-type: none"> ▪ letter of acceptance ▪ proof of health insurance ▪ receipt / confirmation of the transferred semester fee (pls. see below: VI.) ▪ ID or passport
Suggested date for arrival and enrollment	<ul style="list-style-type: none"> ▪ Winter semester: end of September / beginning of October ▪ Summer semester: end of March / beginning of April

III. Course Information	
Degree programs	<p>In German: http://www.uni-augsburg.de/de/einrichtungen/studentenkanzlei/Studienangebot/</p> <p>In English: http://www.uni-augsburg.de/en/programmes/</p>
English taught courses	<p>Degree programs entirely taught in English:</p> <p>http://www.uni-augsburg.de/en/programmes/ (At the bottom of the page)</p>

	<p>Courses taught in English:</p> <ul style="list-style-type: none"> ▪ All faculties: http://www.aaa.uni-augsburg.de/incoming/downloads/courses_taught_in_foreign_languages.pdf ▪ Faculty of Business and Economics: http://www.wiwi.uni-augsburg.de/en/cir/incoming-infos/courses/ ▪ Language center: http://www.sz.uni-augsburg.de/studium/eng/ <p>Please note: The University of Augsburg provides only a small variety of courses taught in English. German knowledge is important in order to actively and successfully participate in the exchange program.</p>
Limitation or suggestion on course selection	<p>No limitation</p> <p>Suggestions on course selection available on our website: http://www.aaa.uni-augsburg.de/en/incoming/weltweit/participants/classes/</p>
Preliminary German language courses	None
Tuition for German language courses	None

IV. Scholarship

Scholarships for exchange program	<p>The University of Augsburg provides 2 scholarships for participants of the WeltWeit program:</p> <ul style="list-style-type: none"> ▪ Study Scholarship: 1 scholarship per semester (1st semester) http://www.aaa.uni-augsburg.de/en/incoming/weltweit/downloads/study_scholarship.pdf ▪ Scholarship for Dedicated Students: 1 scholarship per semester (2nd semester) http://www.aaa.uni-augsburg.de/en/incoming/weltweit/downloads/scholarship-for-dedicated.pdf <p>No scholarships can be guaranteed!</p>
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V. Accommodation

Dorms	<p>The International Office arranges for apartments in one of the dormitories of the Studentenwerk (student services organization) for exchange program participants:</p> <p>http://www.studentenwerk-augsburg.de/english/housing/aufnahmebedingungen_Eng.php</p>
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	<p>Monthly rent and security deposit: 190 – 259 € rent per month + security deposit (230 – 400 €)</p> <p>Further information on our website: http://www.aaa.uni-augsburg.de/en/incoming/weltweit/participants/dorm/</p>
Other possibilities	If wanted, students can also find a room on their own. In this case, service will not be provided. Usually, German students live in shared housing off campus.

VI. Yearly Expenses (in local currency)	
Fees to be paid to the University (tuition fee, semester fee, semester ticket)	<ul style="list-style-type: none"> ▪ Tuition fee is dropped ▪ Semester fee and semester ticket: € 102,05 per semester
Health insurance	Ca. € 940 (for 12 months)
Food	Ca. € 2.000 – 2.500 (for 12 months)
Public transport	free for enrolled students
Accommodation	<ul style="list-style-type: none"> ▪ in a student dorm: € 2.052 – 3.108 (for 12 months) ▪ private accommodation: € 3.600 – 5.400 (for 12 months)
Text books & stationary	€ 500 (for 12 months)
Miscellaneous	€ 1.500 (for 12 months)

VII. Program Timeline		
<p>Our WeltWeit exchange program is organized by stages. All information about the program, including info sheets and links to cooperating facilities, can be found on our website:</p> <p>http://www.aaa.uni-augsburg.de/en/incoming/weltweit/</p> <p>For better understanding of the procedures, please have a look at our timeline:</p>		
winter semester	summer semester	program stages
January – April	August – October	<ul style="list-style-type: none"> ▪ Application for Exchange Program WeltWeit nominated students send their application documents to the IO.
May	November	<ul style="list-style-type: none"> ▪ Stage 1 – Application for Admission students apply for admission using an online form by the UA Registrar's Office. ▪ Stage 2 – Application for Dormitory students apply for accommodation using a form by the <i>Studentenwerk Augsburg</i>. <p>Both forms are to be send to the IO by email. The IO hands the respective forms to the cooperating facilities. Students will receive a letter of admission 2 – 4 weeks after handing in their application for admission.</p>

June - August	December - February	<ul style="list-style-type: none"> ▪ Stage 3 – Visa and Travel Arrangements Upon receiving their letter of admission, students are to make arrangements regarding visa and travel. Recommended dates for arrival and departure should be taken into account.
September	March	<ul style="list-style-type: none"> ▪ Stage 4 - Preparations for your Arrival students prepare all matters related to their journey to Augsburg, incl. accommodation and on-site contact with tutor.
October – March	April – September	<ul style="list-style-type: none"> ▪ Stage 5 – Arrival and Move-In students arrive in Augsburg and move into their dorms ▪ Stage 6 – First Steps students participate in Orientation and organize bureaucratic matters (residence permit, health insurance, enrolment etc.) ▪ Stage 7 - Choosing Classes students choose classes and take a placement test ▪ Stage 8 – Lecture Period the exchange stay begins ▪ Stage 9 – Exam Registration students register for exams ▪ Stage 10 – Last Steps students wrap up their stay and return home
April	October	<ul style="list-style-type: none"> ▪ Return and Closure Students will receive their transcript of records