

GENERAL INFORMATION

Name of the institution	Université d'Artois
Erasmus code	F ARRAS12
International Cooperation Unit	International Relations Office
Address	Université d'Artois Service des Relations Internationales 9 rue du temple BP 10665 62030 Arras Cedex
Website	http://www.univ-artois.fr/
Information for exchange students	http://www.univ-artois.fr/international/venir-etudier-luniversite-dartois
Head of the University	Mr. Pasquale MAMMONE

INTERNATIONAL RELATIONS OFFICE

Vice-rector for International Relations	Ahmed EL KALADI sri@univ-artois.fr
Head of the Office International Cooperation	Coraline PAVY Tel : +33 (0)3 21 60 38 96 sri@univ-artois.fr
International partnership and projects	Coraline PAVY / Karine BOIGELOT-AIT KARRA Tel : +33 (0)3 21 60 38 96 / +33 (0)3 21 60 38 97 cooperation-sri@univ-artois.fr
Exchange Mobility Coordination	Manon BENAOUA Tel : +33 (0)3 21 60 61 85 manon.benaouda@univ-artois.fr
Incoming exchange students – <i>long-term mobility</i>	Betty PAUL Tel : +33 (0)3 21 60 38 68 incoming-exchange@univ-artois.fr
Incoming exchange students – <i>short hybrid mobility</i> Incoming Erasmus+ STT/STA mobility	incoming-exchange@univ-artois.fr
Accommodation for exchange students	Célia MOKTAR Tel : +33 (0)3 21 60 61 94 incoming-exchange@univ-artois.fr
Outgoing exchange students - <i>Europe</i>	Elsa MYKAJ Tel : +33 (0)3 21 60 38 27 mobilite-europe@univ-artois.fr
Outgoing exchange students – <i>outside Europe</i> Outgoing mobility grants	Amandine RYCKEWAERT Tel : +33 (0)3 21 60 38 27 mobilite-horseurope@univ-artois.fr
Financial administration Outgoing Erasmus+ STT/STA mobility	Karine BOIGELOT-AIT KARRA Tel : +33 (0)3 21 60 38 97 karine.boigelot@univ-artois.fr
Promotion of mobility Confucius Institute Secretariat	Marine FLAMENT Tel : +33 (0)3 21 60 61 96 marine.flament@univ-artois.fr

DEADLINES

For Student Mobility

Nomination of the exchange students by institutions/ Online application by exchange students/ Submission of the complete application file by email and by post	Nomination 15 days before to apply within deadlines. Mobility during the 1st semester/academic year : May 31 Mobility during the 2nd semester : October 31
Communication of arrival dates by students	1 st semester : beginning of July 2 nd semester : beginning of December
Arrival dates/ Orientation sessions	1 st semester : beginning of September 2 nd semester : beginning of January

ADMISSION

For Student Mobility

Recommended language skills – FRENCH (language of instruction)	<u>ERASMUS+ AGREEMENTS:</u> Depending on the field of study (complied with the Erasmus+ signed agreement) Generally : - B1 level for studies in the Faculty of Sciences, Faculty of Applied Sciences, Faculty of History and Geography, Faculty of Economic and Management, Faculty of Sports. - B2 level for studies in the Faculty of Letters and Performing Arts, Faculty of Languages, Faculty of Law, University Institutes of Technology in Lens and Béthune. <u>OTHER COOPERATION BILATERAL AGREEMENTS:</u> Required level in line with the relevant bilateral agreement.
Documents to enclose with the application file	The following documents must be submitted to the International Relations Office – incoming-exchange@univ-artois.fr - by email before deadlines : 1/ Application form duly completed, printed, signed by the exchange student, signed and stamped by his/her coordinator : Once your nomination has been received and verified by your home institution, you will receive an individual link to the form. 2/ Learning Agreement/ Online Learning Agreement duly completed and signed by the exchange student and his/her coordinator. 3/ French language level certificate minimum B1 or B2 depending on the field of study (e.g a signed letter from a French language professor or DELF/DALF/TEF/TCF certificate). 4/ Copy of the Passport/ID card recto-verso valid for the whole stay in France. 5/ Copy of the original Birth Certificate <u>and its sworn translation into French</u> mentioning the names of the parents. 6/ 1 passport photo – JPEG format 7/ Copy of the European Health Insurance Card valid for the whole stay in France - OBLIGATORY only for nationals of European Union Member States. If not → the student must register to the French Health Insurance (free) 8/ Copy of the student card or a signed certificate mentioning that registration is in progress at the home institution for 2024/2025.

SPECIAL CASES

For double-degree programmes	Additional documents will be required for admission to the Artois University degree : copies of all the transcripts and university diplomas in your mother tongue, as well as their translations into French.
For Erasmus + EPF (ex-MIC)	Erasmus+ External Policy Funds students must use a specific application form . The applicant guide and application form are available from the international relations department of your home university. The documents listed in the “admission” section must be provided at a later stage.

ACADEMIC INFORMATION

Course Catalogue	Course catalogue available at: http://www.univ-artois.fr/« RECHERCHER une formation »
Academic calendar and exam period	Variable from one faculty to another. Available in mid-July. Generally, the 1 st semester starts in September and runs until December/January and the 2 nd semester starts in January and runs until June.
Language of instruction	French English for some courses: please contact us.
One-semester French Language class Only for the foreign exchange students	Intermediate and advanced level. NOT AVAILABLE FOR BEGINNERS http://www.univ-artois.fr/international/venir-etudier-luniversite-dartois/informations-pratiques/interculturel-et

HOUSING

Hall Residences	Your application* for this kind of housing must appear on our online application. The number of rooms is limited and will be allocated first to the annual exchange students. The rent is about 260€* per month. The rent varies from 256€ to 365€/month. Possibility to move in from Monday to Friday and between 9:00 -12:00 and 14:00 – 15:30 (except during annual closing). <i>* You will be informed of the decision taken by our International Relations Office concerning your housing application in July (for a stay that starts on the first semester) and in December (for a stay during the second semester)</i>
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VISA

Study Visa	Depending on the duration of the stay, students from non-European countries must possess a visa to study in France. Please see the website Campus France : https://www.campusfrance.org/fr/visas-et-cartes-de-sejour https://www.campusfrance.org/fr/procedure-etudes-en-France https://pastel.diplomatie.gouv.fr/etudesenfrance/dyn/public/authentification/login.html
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USEFUL LINKS : ENTRY TO FRANCE

Measures and regulations for entry and residence on French territory	Please regularly consult the updated measures for entry and residence in France. > Campus France website : https://www.campusfrance.org/fr/rentree-2024 > Website of the Ministry of the Interior : https://www.interieur.gouv.fr/ > Website of the Ministry of Europe and Foreign Affairs: https://www.diplomatie.gouv.fr/fr/venir-en-france/ > French Embassy located in your country
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UNIVERSITY CAMPUS & DEPARTMENTAL COORDINATORS

Arras Campus	Faculty of Letters and Arts : http://lettres.univ-artois.fr/	Jean-Marc Vercruysse jmarc.vercruysse@univ-artois.fr
	Faculty of Foreign Languages : http://www.langues.univ-artois.fr/	David Marcinkowski david.marcinkowski@univ-artois.fr
	Faculty of Economics, Administrative Management and Social Sciences : http://www.egass.univ-artois.fr/	Marie-Pierre Poilvert mpierre.poilvert@univ-artois.fr
	Faculty of History, Geography, Heritage : http://www.hgp.univ-artois.fr/	Sylvie Coupleux sylvie.coupleux@univ-artois.fr
Béthune Campus	Faculty of Applied Sciences http://www.fsa.univ-artois.fr/	Adnen El Amraoui adnen.elamraoui@univ-artois.fr
	University Institute of Technology http://iut-bethune.univ-artois.fr/	Jolanta Rousseau jolanta.rousseau@univ-artois.fr
Douai Campus	Faculty of Law http://www.droit.univ-artois.fr/	Marie-Anne Vanneaux manne.vanneaux@univ-artois.fr
Lens Campus	Faculty of Sciences http://sciences.univ-artois.fr/	Sébastien Tilloy sebastien.tilloy@univ-artois.fr
	University Institute of Technology http://www.iut-lens.univ-artois.fr/	Virginie Hayenne-Cuvillon virginie.hayennecuvillon@univ-artois.fr
Liévin Campus	Faculty of Science and Technology of Physical and Sports Activities http://www.staps.univ-artois.fr/	Sabrina Lucania sabrina.lucania@univ-artois.fr