**Fact Sheet**  
**Academic Year 2019-2020**

<table>
<thead>
<tr>
<th>Full Legal Name of the Institution</th>
<th>Akita International University</th>
</tr>
</thead>
</table>
| **Mailing Address**               | Center for International Affairs  
Akita International University  
Yuwa, Akita 010-1292 Japan  
TEL: +81-18-886-5937  
FAX: +81-18-886-5853 |
| **Delivery Address**              | Center for International Affairs  
Akita International University  
193-2 Aza-Okutsukabidai, Tsubakigawa, Yuwa  
Akita 010-1211 Japan  
TEL: +81-18-886-5937  
FAX: +81-18-886-5853 |

### Akita International University (AIU) at a Glance

**Programs:**
- Faculty of International Liberal Arts  
  (Global Business Program, Global Studies Program,  
  Japanese Language Program, Japan Studies Program)

**Language of Instruction:**
- English, excluding Japanese Language Program

**Average Class Size**: 18 students per class

**Degree-seeking Students**: 871 (undergraduate)

**Non-Degree-seeking International Students**:
- **Fall 2019**: 187 (from 31 countries and regions)  
- **Spring 2019**: 151 (from 30 countries and regions)

**Full-time Faculty Members**: 63

**Administrative Staff**: 91

**Partner Institutions**: 195 in 50 countries and regions  
*Figures current as of April 1, 2019

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### Center for International Affairs

**Agreements Operations Supervision**

<table>
<thead>
<tr>
<th>Inbound Exchange Coordinators</th>
<th>Outbound Exchange Coordinators</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Contact Phone/Email</strong></td>
<td><strong>Contact Phone/Email</strong></td>
</tr>
</tbody>
</table>
| **Europe, Africa**            | **Asia, Europe, South America, UMAP**  
Ms. Naoko Sekiguchi  
Head, Inbound Exchange |
| **Americas**                  | **Summer Program**             
Ms. Kyoko Sasaki  
Ms. Yoriko Haseyama  
TEL: +81-18-886-5937  
EMAIL: summerprogram@aiu.ac.jp |
| **Asia, Oceania, UMAP**       | **Special Programs**           
Ms. Junko Takahashi  
Head, Outbound Exchange |
| **Outbound Exchange Team**    | **USA**                        
Ms. Miyuki Kimura  
Ms. Naoko Kawamura |
| **Outbound Exchange Coordinators** | **Oceania, Canada, Europe**  
Ms. Yumiko Adachi |

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*Mr. Travis Senzaki*  
**Director, Center for International Affairs**  
TEL: +81-18-886-5933  
EMAIL: travis@aiu.ac.jp
**Important Dates**

<table>
<thead>
<tr>
<th></th>
<th>Spring Semester 2020</th>
<th>Summer Program 2020</th>
<th>Fall Semester 2020</th>
<th>Winter Program 2021</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nomination Deadline</td>
<td>Sep 30, 2019</td>
<td>Feb 13, 2020</td>
<td>Feb 28, 2020</td>
<td>--------</td>
</tr>
<tr>
<td>Application Deadline</td>
<td>Nov 1, 2019</td>
<td>Mar 13, 2020</td>
<td>Apr 1, 2020</td>
<td>*Only available for those who are enrolled in Fall Semester</td>
</tr>
<tr>
<td>Final Exam Week:</td>
<td>Jul 27 - 31, 2020</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Note: The above academic calendar is subject to change.

**Academic Information**

- **Courses Offered to International Students**: All subject matter courses are taught in **English** (excluding some higher-level language courses) and are available to international students. International students may not enrol in preparatory English language courses or required non-content courses for degree-seeking students.

- **Language of Instruction**: English (except for language courses, Teacher's License Courses, and a few courses in the Japan Studies Courses for international students with advanced Japanese language skills)

- **Graduation System**:

  - **Academic Transcript**: An official academic transcript will be sent to the international office of the student’s home institution by the Division of Student Records within 2-3 weeks after the end of final exams.

- **Credit System**

  - **Number of Credits Required for Undergraduate Degree**: 124 credits

  - **Standard Number of Credits that Undergraduate Students Complete in One Semester**: 15 credits (most courses are 3 credits so students will be taking 5 courses per semester)

  - **Minimum / Maximum Credits per Semester**:
    - 12 credits* (Minimum) / 18 credits (Maximum)
    - *Required by Japanese Immigration Law

- **Class Hours and Credits**

  - One class hour is 50 minutes. (Students are expected to study on their own for two hours per every one class hour, working on preparation, research assignments or homework.)

  - Calculation of one credit is based on the following conditions:
    a) One credit for a lecture class requires 15 class hours per semester
    b) One credit for an experimental, laboratory or an activity course requires 30 class hours per semester
    c) One credit for a seminar requires 15-30 class hours per semester

- **Grade Definitions (from Fall semester of AY2009)**

<table>
<thead>
<tr>
<th>Grade</th>
<th>Score</th>
<th>Grade Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>A+</td>
<td>100</td>
<td>4.00</td>
</tr>
<tr>
<td>A</td>
<td>95-99</td>
<td>4.00</td>
</tr>
<tr>
<td>A-</td>
<td>90-94</td>
<td>3.70</td>
</tr>
<tr>
<td>B+</td>
<td>87-89</td>
<td>3.30</td>
</tr>
<tr>
<td>B</td>
<td>83-86</td>
<td>3.00</td>
</tr>
<tr>
<td>B-</td>
<td>80-82</td>
<td>2.70</td>
</tr>
<tr>
<td>C+</td>
<td>77-79</td>
<td>2.30</td>
</tr>
<tr>
<td>C</td>
<td>73-76</td>
<td>2.00</td>
</tr>
<tr>
<td>C-</td>
<td>70-72</td>
<td>1.70</td>
</tr>
<tr>
<td>D+</td>
<td>66-69</td>
<td>1.30</td>
</tr>
<tr>
<td>D</td>
<td>60-65</td>
<td>1.00</td>
</tr>
<tr>
<td>F</td>
<td>59 or lower</td>
<td>0.00</td>
</tr>
</tbody>
</table>

- **Official Academic Transcript**: An official academic transcript will be sent to the international office of the student’s home institution by the Division of Student Records within 2-3 weeks after the end of final exams.

Please find our most recent course list from the link on our “Academics” page:

- **http://web.aiu.ac.jp/en/academic/**
- **Summer Program**: http://web.aiu.ac.jp/en/short-term/summer-program/
Accommodation Information

All international students are required to live in guaranteed on-campus housing.

Homestay
Not available

Accommodation and Meal Fee
(Fall/Spring semesters)

<table>
<thead>
<tr>
<th>Accommodation Fees</th>
<th>Meal Fees</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Student Housing</strong></td>
<td><strong>Meal Options</strong></td>
</tr>
<tr>
<td><strong>Cost /semester</strong></td>
<td><strong>Cost /semester</strong></td>
</tr>
<tr>
<td>Sakura Village Apartment (Utilities included)</td>
<td>184,000 (FA)</td>
</tr>
<tr>
<td></td>
<td>180,000 (SP)</td>
</tr>
<tr>
<td>Global Village (Utilities included)</td>
<td>112,000 (FA)</td>
</tr>
<tr>
<td></td>
<td>108,000 (SP)</td>
</tr>
<tr>
<td>University Village (Theme Houses) (Utilities included)</td>
<td>114,000 (FA)</td>
</tr>
<tr>
<td></td>
<td>108,000 (SP)</td>
</tr>
<tr>
<td>Komachi Residence Hall (Utilities included)</td>
<td>90,000</td>
</tr>
<tr>
<td>Bedding &amp; Cleaning Fee</td>
<td>20,000</td>
</tr>
</tbody>
</table>

Detailed information about meal option and housing information is at:

All new students are required to pay for the first two-week meal fees in the amount of 14,400 JPY. This fee is included in the invoice and must be paid before your arrival. The meal cost, which varies depending on the meal option you select, after the first two-week new student orientation period must be paid after your arrival by cash or credit card.

Financial Matters

Required Fees
- **General Deposit**: 20,000 JPY at the time of admission (Partly Refundable)
- **International student activity fee**: 20,000 JPY per semester (Non Refundable) *9,000 JPY during the winter program

Textbooks
Approximately 15,000 – 50,000 yen per semester

Transportation
Bus: AIU to the nearest shopping mall: 160 JPY

Payment Schedule

<table>
<thead>
<tr>
<th>Billing Date</th>
<th>Payment Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Spring Semester</td>
<td>Fall Semester</td>
</tr>
<tr>
<td>February 1</td>
<td>July 1</td>
</tr>
<tr>
<td>Last day of February</td>
<td>Last day of July</td>
</tr>
</tbody>
</table>

*An Invoice will be available in each student’s online application account.

*The full amount needs to be paid to the AIU bank account by wire transfer.

Cash and Traveler’s Checks
- Bring enough traveler’s checks and/or cash to cover your first 5 - 6 weeks in Japan and be sure to exchange them to Japanese Yen before arriving in Akita. It will take a few weeks to open a bank account and receive international wire transfers.

Credit Cards
- You are strongly recommended to bring a valid credit card with you to Japan (Visa, MasterCard, Diner’s Club, American Express).
- Many major banks, hotels, restaurants, etc. accept credit cards, but the majority of local retailers, restaurants, etc. do not accept credit cards.
- Verify that your contract between you and your credit card company allows you to use your card in Japan before coming.

Money Matters
### Arrival Information

**Access to the University**
- The AIU campus is only an approximately 10-minute drive from Akita Airport and a 30-minute drive from the Akita JR train station.
  - From Tokyo by airplane (Haneda Airport - Akita Airport) → 50 minutes
  - From Tokyo by bullet train, Komachi Shinkansen → 4 hours
  - From Osaka by airplane (Itami Airport - Akita Airport) → 1 hour and 20 minutes
  - From Seoul by airplane (Inchon International Airport - Akita Airport) → 2 hours and 15 minutes.

**Pick-up Service**
- Available at Akita Airport and Akita Station during the designated time

**Arrival Information**

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### Application Procedure

#### How to Apply
- Application information is available at the following webpage:
- Your home institution needs to submit the **Online Nomination Form** to AIU, and then nominees will receive a username and password to access our Online Application System. Applicants are required to send the application forms and supporting documents by airmail in accordance with the guidelines on the website.

#### Supporting Documents Required
1. Completed and signed application form with "Confirmation Sheet"
2. **Official Academic Transcript** from Home University
3. One International Student **Reference Form** (2 pages each)
4. Proof of **English Proficiency** (if applicable)
5. Two **ID Photos**

#### GPA Requirement
- Applicants must have completed two semesters at an AIU partner institution before applying and have a cumulative GPA (Grade Point Average) of 2.50 (4.0 scale) or higher.

#### Level of English Proficiency Requirement
- Applicants whose first language is NOT English are required to achieve a standard of TOEFL ® Test score 71 (iBT) or its equivalent, or IELTS score of 6.0 or equivalent.
- Please refer to the following webpage:

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### Visa Information

#### Student Visa Application Procedure
1. Submit the following required supporting documents along with the application documents for AIU admission:
   - **Copy of Passport**
   - **Evidence of Financial Support** (See detailed instructions at the webpage below)
2. After admission to AIU, each student must submit "Offer Acceptance and Immigration Information Form" online.
3. The Center for International Affairs will submit the application for the CoE to the immigration office in order that admitted students can arrive on AIU campus by our official arrival day. (Please note that AIU may not be able to meet each student’s request about the timing of issuance of CoE by the immigration office)
4. The Center for International Affairs will send the CoE to the student's home institution.
5. The student will apply for a visa by submitting the CoE with supporting documents to the nearest Japanese Embassy or Consulate.


#### Work Permit
- International students may engage in part time work after obtaining a work permit at their airport of arrival. Instructions on applying for a **work permit** will be provided along with students' CoEs.
- Please also refer to the webpage: [http://web.aiu.ac.jp/en/campuslife/work-permit-and-re-entry-permit/](http://web.aiu.ac.jp/en/campuslife/work-permit-and-re-entry-permit/)